



Ebensburg Borough Council Meeting
Monday, February 27, 2017
6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
John Cobaugh
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Joe Miller
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 6A: Make it a matter of record that Daniel Szekeresh was hired at the YPCC as part-time custodian, at the rate of \$8.50. An abstention will be recorded in the minutes on behalf of Councilor Jacoby due to relationship.

Item 9A: Approve the minutes of the January 23, 2017 regular monthly meeting of Borough Council.

Item 9B: Approve the Financial Statement.

Item 9C: Approve payment of bills.

Item 9F: Approve an agreement with the FAA allowing the 2013 and 2014 entitlement grants to be transferred to Washington County Airport Authority.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

Item 2A: 2016 Annual Audit
Stephanie Stohon and Meghan Freidhof of Wessel & Company will review the 2016 audit with Council.

3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

5. WATER, WASTEWATER & STORMWATER COMMITTEE

Houser & Kuhar

Item 5A: Report from Severn Trent Services on Wastewater Plant Operations

Plant Supervisor Mark Wirfel will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

- * **Item 5B: Beech Street Stormwater Project**
The new pipe has been laid across Julian Street toward the fairgrounds. We encountered a grade conflict with a water line that has since been resolved.

Recommended Action – No action required.



Item 5C: Wastewater Project Update

1. Scope of Project

Stiffler-McGraw is making final edits to the project design, and expects to submit the permit application to DEP at the end of the month. The design includes conversion of the existing wastewater system to stormwater collection, where possible.

Recommended Action – No action required.

2. Pressure Testing Notices

Council approved last month moving ahead with pressure testing of private laterals in the Elderwood and Industrial Park sections of the service area. Staff has provided a draft notice, and a list of the eighty-six customers receiving the notice.

A list of contractors is being added to the borough’s website for the customers’ convenience. The Borough will not be recommending or endorsing individual contractors.

The notices will be mailed near the beginning of March, and customers will have until September 30th to achieve compliance.

Recommended Action – No action required.

3. Updated Project Schedule

Task Projected Completion Date:

Submit Permit Applications to DEP	March 1, 2017
Complete Final Plan Revisions & Specs	June 1, 2017
Receive DEP Approval of Permits	July 1, 2017
Receive Approval of PennDOT HOP	August 1, 2017
Submit PENNVEST Funding Application	August 15, 2017*
Complete Acquisition of Easements	October 30, 2017*
Receive PENNVEST Funding Offer	October 30, 2017*

Advertise for Construction Bids	November 30, 2017*
Open Construction Bids	January 15, 2018*
Award Contract for Construction	February 15, 2018*
PENNVEST Loan Closing	March 15, 2018*
Issue Notice to Proceed for Construction	March 30, 2018*
Complete Construction	June 30, 2019*

* Projected completion dates are based on the assumed DEP Approval date provided and will be adjusted based on the actual permit approval date and ability to meet PENNVEST application date.

Recommended Action – No action required.

Item 5D: Disinfection Byproducts

Staff, engineers and members from the Ebensburg and Johnstown authorities met on January 30th to discuss the high levels of disinfection byproducts on the Saltlick line. Consideration was given to reducing the percentage of chlorine in Johnstown’s treatment process, but that would require that additional chlorine be added at the tank in order to maintain minimum required chlorine residual. The need for flushing of the Saltlick line, and the likelihood that the Ogden tank needs to be cleaned were also considered. Staff is scheduling and coordinating the line flushing with Johnstown, and has hired Utility Service Company to clean the tank, at a cost of \$2,647. We already have an annual maintenance contract with Utility Service Company for ongoing maintenance of the Hillcrest elevated tank.

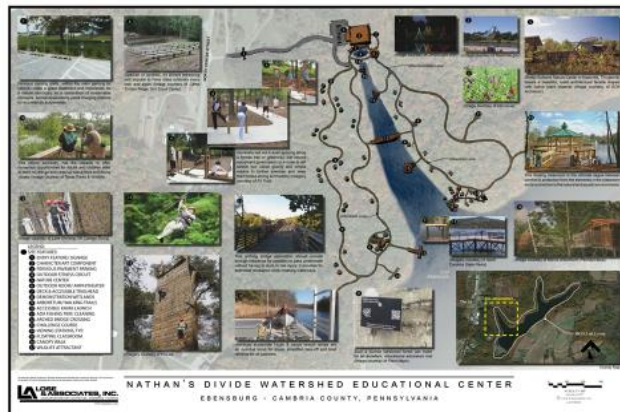


Staff will review with Council the impact on customers.

Recommended Action – No action required.

Item 5E: Nathan’s Divide

The Municipal Authority heard a presentation from representatives of “Nathan’s Divide”, a proposed educational facility on the reservoir property. This idea was first proposed in 2015. The group is moving forward with funding applications for a marketing study. It was the consensus of the Authority that such a use would be appropriate for the property. The study will determine if a facility is feasible, and how the capital and ongoing costs can be paid for. The Authority will not be involved in the creation of or operation of the project.



Recommended Action – No action required.

6. RECREATION COMMITTEE

Barber & Jacoby

* Item 6A: YPCC Hire

A part-time custodial position at the YPCC was advertised in January. Daniel Szekeresh was selected from among five applicants for the position.

Recommended Action – Make it a matter of record that Daniel Szekeresh was hired at the YPCC as part-time custodian, at the rate of \$8.50. An abstention will be recorded in the minutes on behalf of Councilor Jacoby due to relationship.

7. STREET COMMITTEE

Cobaugh, Miller & Houser

8. ADMINISTRATION COMMITTEE

Barber, Jacoby & Kuhar

9. GENERAL BUSINESS

* Item 9A: Minutes of Previous Meeting(s)

The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

* Item 9B: Financial Statement

The financial statement for January 2017 is presented for approval.

Recommended Action – Approve the January 2017 financial statement.

* Item 9C: Bills

A list of bills totaling \$300,272.05 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

* Item 9D: Sheetz Liquor License Transfer

Sheetz had indicated a desire to transfer a liquor license from Conemaugh Borough to the West High Street store for the purpose of selling beer for on-site consumption, and for beer and wine sales to go. The Liquor Code required Council to conduct a public hearing concerning the request. That hearing was scheduled for February 20th. Sheetz withdrew the request for a hearing on February 17th. If Sheetz wishes to proceed in the future with an outside license transfer, they will be required to initiate a new request, restarting the timeframes prescribed in the PA Liquor Code.

Recommended Action – No action required.

Item 9E: Garbage Dumpsters

Complaints have been received about garbage being blown from non-secured dumpsters and littering the ground. The problem is most noticeable along the Ghost Town Trail. The Borough Code of Ordinances lacks any regulations relative to dumpsters, except for the placement of dumpsters in public places.



Council has been provided with Chapter 14, Part 4 of the Code of Ordinances, the only mention of dumpsters in the Code. Staff has included a draft Ordinance proposing regulations relative to all dumpsters, whether on public or private property.

Staff was not able to find many municipalities that require dumpster enclosures. Those that do are required within the zoning ordinance.

Recommended Action – Dependent on discussion.

- * Item 9F: **Airport Grant**
The 2013 and 2014 non-primary entitlement airport grants from the FAA in the amount of \$150,000 each are due to expire. RACRA does not intend to utilize the funds for a capital project. The funds are available to be transferred to the Washington County Airport Authority for a project, but the transfer of the funds requires Council approval. Council previously approved the transfer of the 2012 grant in March 2016.

Recommended Action – Approve an agreement with the FAA allowing the 2013 and 2014 entitlement grants to be transferred to Washington County Airport Authority.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department’s activities during the month.

Item 10B: Public Works Department

Public Works Director Jeff Evans will provide a verbal report on the public works department’s activities during the month.

Item 10C: Community Development

Community Development Director Danae Koss will provide a verbal report on the community development department’s activities during the month.

Item 10D: Recreation Department

Recreation Director Samantha Kemock will provide a verbal report on the recreation department’s activities during the month.

* Item 10E: Codes Enforcement

A monthly codes enforcement report was forwarded to Council.

* Item 10F: Ebensburg Municipal Authority

A copy of the minutes of the last municipal authority meeting is included in Council’s packet.

* Item 10G: Ebensburg Planning Commission – No activity

* Item 10H: Ebensburg Zoning Board – No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.