



Ebensburg Borough Council Meeting
Monday, January 22, 2018
6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
John Cobaugh
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Scot May
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 9A: Approve the minutes of the December 18, 2017 regular monthly meeting of Borough Council and the January 2, 2018 reorganization meeting.

Item 9B: Approve the Financial Statement and quarterly transfers.

Item 9C: Approve payment of bills.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

Item 2A: Fair Districts PA

Fair Districts PA is a non-partisan organization working to support the creation of fair voting districts that are drawn by a citizens committee as opposed to the current system where the party in power "gerrymanders" districts for political advantage. They are encouraging local municipalities to pass resolutions in support of HB722 and SB22 which would serve this purpose. Dan Kane and Janice Eastbourn-Bloom will present.

3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

5. WATER, WASTEWATER & STORMWATER COMMITTEE

Houser, Kuhar & May

Item 5A: Report from Inframark on Wastewater Plant Operations

Plant Supervisor Mark Wirfel will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: Wastewater Project Update

Bids for the project were opened on January 15th. The low bid for the project and four alternates is \$8,973,073 from Sippel Development of Pleasant Gap. The Municipal Authority awarded the bid to Sippel Development after deleting Alternate #1 involving work on a section of West High Street. The project is expected to begin in April.

Recommended Action – No action required.

Item 5C: Wastewater Project Easements

Of the 300 easements required for the project, approximately 50 remain unresolved. Condemnation proceedings will be filed this week on properties for which easements have not been obtained.

Recommended Action – No action required.

6. RECREATION COMMITTEE

Barber, Jacoby & May

7. STREET COMMITTEE

Cobaugh & Houser

8. ADMINISTRATION COMMITTEE

Barber, Jacoby & Kuhar

* Item 8A: Full-time Police Position

Six of the eight applicants that passed the written exam passed the oral exam. The Civil Service Board met earlier in the day to certify the list of the top three candidates. Interviews of those three are scheduled for January 29th. In the meantime, background checks are underway. Council will be informed of a final recommendation in February.

Recommended Action – No action required.

Item 8B: Investments

Five responses were received to the Borough’s RFP for financial depository services. The list was narrowed to three banks. Staff met with one and the Administrative Committee met with two others. PLGIT products were also evaluated. Although the committee was authorized to make a final decision, the decision was delayed to allow time to further investigate one of the specific investments recommended. That investment has since been rejected. The committee recommends that funds be placed in the following accounts with the respective institutions.

Operating Fund:

FNB Checking at 0.4%	\$ 200,000+/-
FNB Money Market at 1.01%	\$1,300,000
PLGIT 1-yr. CD at 1.92%	\$1,500,000

Total Operating Fund \$3,000,000+/-

Liquid Fuels Fund:

FNB Checking at 0.4%	\$ 4,000
FNB Money Market at 1.01%	\$ 20,000
PLGIT 1-yr CD at 1.92%	\$ 400,000

Recommended Action – Approve the investment plan as submitted.

9. GENERAL BUSINESS

- * Item 9A: Minutes of Previous Meeting(s)
The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

- * Item 9B: Financial Statement
At the end of each quarter, transactions are made in order to process fund transfers to and from reserve accounts, and to distribute the cost of routine and capital expenses among the proper accounts. Fund transfers made for the 4th quarter are attached.

Recommended Action – Approve the December 2017 financial statement and quarterly fund transfers.

- * Item 9C: Bills
A list of bills totaling \$389,988.74 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: 2017 Budget Analysis

A year-end analysis of the 2017 budget was provided to Council. The Manager will review the report. Key points include better than expected revenues at the recreation facilities, and well managed expenses within the police department. As discussed during 2018 budget preparation, water revenues are declining, and the municipal authority will likely have to address the rate structure later in the year.

Recommended Action – No action required.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department's activities during the month.

Item 10B: Public Works Department

Public Works Director Jeff Evans will provide a verbal report on the public works department's activities during the month.

Item 10C: Community Development

Community Development Director Danae Koss will provide a verbal report on the community development department's activities during the month.

Item 10D: Recreation Department

Recreation Director Dirk Johnson will provide a verbal report on the recreation department's activities during the month.

- * Item 10E: Codes Enforcement
A monthly codes enforcement report was forwarded to Council.
- * Item 10F: Ebensburg Municipal Authority
A copy of the minutes of the last municipal authority meeting is included in Council's packet.
- * Item 10G: Ebensburg Planning Commission – No activity
- * Item 10H: Ebensburg Zoning Board - No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.