



**Ebensburg Borough Council Meeting**  
**Monday, November 25, 2013**  
**6:30 p.m.**

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**Borough Council**  
Doug Tusing, President  
Deborah Nesbella, Vice-President  
Susan Barber  
Cecilia Houser  
Terry Illig  
Dave Kuhar  
Joe Lutz

**Mayor**  
Randy Datsko

**AGENDA**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

*Members of the public are invited to comment at this time on any item appearing on the agenda.*

**1. CONSENT AGENDA**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

Item 9A: Approve the minutes of the October 28, 2013 regular monthly meeting of Borough Council, and the November 18, 2013 workshop.

Item 9B: Approve the Financial Statement.

Item 9C: Approve payment of bills.

Recommended Action – Approve the consent agenda.

**2. APPOINTMENTS TO ADDRESS COUNCIL**

**Item 2A: Fairgrounds Racing**

Attorney Gary Jubas, representing the Cambria County Fairgrounds, will be accompanied by representatives of a group proposing Sunday car racing at the fairgrounds.

**3. MAYOR'S REPORT**

**Item 3A: Report on Police Department**

**4. COUNCIL PRESIDENT COMMENTS**

**5. WATER & WASTEWATER COMMITTEE**

**Kuhar**

**Item 5A: Report From Severn Trent Services on Wastewater Plant Operations**

Plant Supervisor Bernie Kozlovac will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

\* **Item 5B: Wastewater Plant Operations**

Make it a matter of record that notice of intent to cancel our contract with Severn Trent was issued in accordance with the terms of the contract. The Borough intends to request proposals for continued operations.

Recommended Action – No action required.

**6. RECREATION COMMITTEE**

**Illig, Houser & Nesbella**

**7. STREET COMMITTEE**

**Lutz & Houser**

**Item 7A: Sidewalk Design**

The preliminary design was reviewed with a team of PennDOT engineers on November 13<sup>th</sup> in Hollidaysburg. The following issues were addressed:

1. On-street parking in front of the NAPA store will not be permitted due to the lack of required site distance for vehicles pulling out from Spruce Street and the NAPA driveway. Staff has spoken to Sassano about limiting the width of the driveway depression at Sassano's, and he is agreeable to that. Thus, the only solution available for customer parking at NAPA is the current parking on the Sassano lot.
2. PennDOT does not like that the proposed sidewalk ends in the middle of a block on Route 422. They suggest completing that curb and sidewalk to Truman Street. That will clean the Truman Street intersection up, add green space by expanding the private yard. The property owners are being informed of their addition to the project.
3. PennDOT agrees that stopping the sidewalk at the entrance to Lake Rowena would require only one set of pedestrian buttons rather than three. Any curb installed beyond that intersection should be at full reveal and not depressed so as to not encourage pedestrian use where no crosswalk exists.

Recommended Action – No action required.

**Item 8A: 2014 Annual Budget**

The 2014 annual budget was granted tentative approval last month. It has been advertised for public inspection and is ready for final adoption.

The proposed numbers for each fund are as follows:

	Revenues	Expenditures	Surplus
General Fund Budget	\$1,836,880	\$1,823,970	\$12,910
Water Fund Budget	\$1,542,000	\$1,541,190	\$ 810
Wastewater Fund Budget	<u>\$1,554,600</u>	<u>\$1,530,520</u>	\$24,080
Total Operating Fund	\$4,933,480	\$4,895,680	\$37,800

The draft budget maintains taxes and utility rates at their current levels. The garbage collection fee is increased from \$16.10/mo. to \$16.85/mo. to cover the contractual increase.

Recommended Action – Grant final approval to the 2014 annual budget.

**Item 8B: Tax Ordinance**

An Ordinance is required each year to establish the real estate tax for the coming year. Ordinance #608 was granted tentative approval last month, was advertised for public inspection, and is ready for final adoption.

Action - Grant final approval to Ordinance #608, establishing the 2014 real estate tax.

**Item 8C: 2014 Fee Resolution**

A Resolution is required each year to establish fees to be charged for various services for the coming year. All fees, with the exception of the garbage fee noted in Item 8A, remain unchanged from 2013.

Recommended Action – Adopt Resolution #2013-19 establishing the fees to be charged in 2014 for various purposes.

**Item 8D: 2014 Salary Resolution**

A Resolution is adopted each year to establish the wages to be paid to borough employees, as recommended by the administrative committee and included in the 2014 budget.

The contractual increases are 2% to AFSCME. Administrative, non-union and regular part-time employees receive 2%. Seasonal employees remain at minimum wage. The full-time police receive 3%.

Recommended Action – Adopt Resolution #2013-20 establishing wages for 2014.

## 9. GENERAL BUSINESS

\* Item 9A: Minutes of Previous Meeting(s)

The minutes of the previous meeting and a recent workshop are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting and workshop.

\* Item 9B: Financial Statement

The financial statement for October 2013 is presented for approval. A 12-month fund balance analysis is also included.

Recommended Action – Approve the October 2013 financial statement.

\* Item 9C: Bills

A list of bills totaling \$115,868.86 is submitted for approval.

- Patti is out of office for the week preceding the meeting. This is a partial list. The remainder of bills will be included in the December list.

Recommended Action – Approve payment of the bills as submitted.

\* Item 9D: Upcoming Meetings

Make the following meeting schedule a matter of record:

Monday, December 16, 2013	6:30 p.m.	Regular Council Meeting
Monday, January 6, 2014	6:30 p.m.	Council Reorganization Meeting

Recommended Action – No action required.

**Item 9E: Request for Proposals - Airport Engineer**

The Bureau of Aviation requires airports to solicit proposals for engineering at least every five years. Ebensburg Borough last went through the process in 2008. It is necessary to issue an RFP and conduct a formal process.

Recommended Action – Issue a Request for Proposals for airport engineer.

**Item 9F: Leaf Collection and Composting**

The last day for vacuuming leaves or receiving yard waste at the rear of the municipal building will be Friday, November 29<sup>th</sup>.

Recommended Action – No action required.

## 10. DEPARTMENT REPORTS

### Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department's activities during the month. A written report was e-mailed to Council separately.

### Item 10B: Public Works Department

Public Works Director Dave Dodson will provide a verbal report on the public works department's activities during the month.

### Item 10C: Community Development

Community Development Director Danae Koss will provide a verbal report on the community development department's activities during the month.

### Item 10D: Recreation Department

Recreation Director Matt Pfeil will provide a verbal report on the recreation department's activities during the month.

\* Item 10E: Codes Enforcement

A monthly codes enforcement report is provided in Council's mailbox.

\* Item 10F: Ebensburg Municipal Authority

A copy of the minutes of the last municipal authority meeting is included in Council's packet.

\* Item 10G: Ebensburg Planning Commission – No activity

\* Item 10H: Ebensburg Zoning Board – No activity

## 11. MEDIA COMMENTS/QUESTIONS

*Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.*

## 12. PUBLIC COMMENTS

*Members of the public are invited to comment at this time on any issues, whether or not on the agenda.*

## 13. ADJOURNMENT

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at [www.ebensburgpa.com](http://www.ebensburgpa.com).*

*In accordance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or [eburg@ebensburgpa.com](mailto:eburg@ebensburgpa.com). Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.*