



Ebensburg Borough Council Meeting
Monday, September 22, 2014
6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Joe Lutz
Joe Miller
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 9A: Approve the minutes of the August 25, 2014 regular monthly meeting and the September 8, 2014 special meeting of Borough Council.

Item 9B: Approve the Financial Statement.

Item 9C: Approve payment of bills.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

Item 2A: Dale Lydic, UMWA

Mr. Lydic proposed a Resolution to Council last month asking the EPA to withdraw or revise proposed rules requiring reductions in emissions from coal-fired power plants, and to conduct hearings in the coal regions.

3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

Item 5A: Report from Severn Trent Services on Wastewater Plant Operations

Plant Supervisor Bernie Kozlovac will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: West High Street Bridge

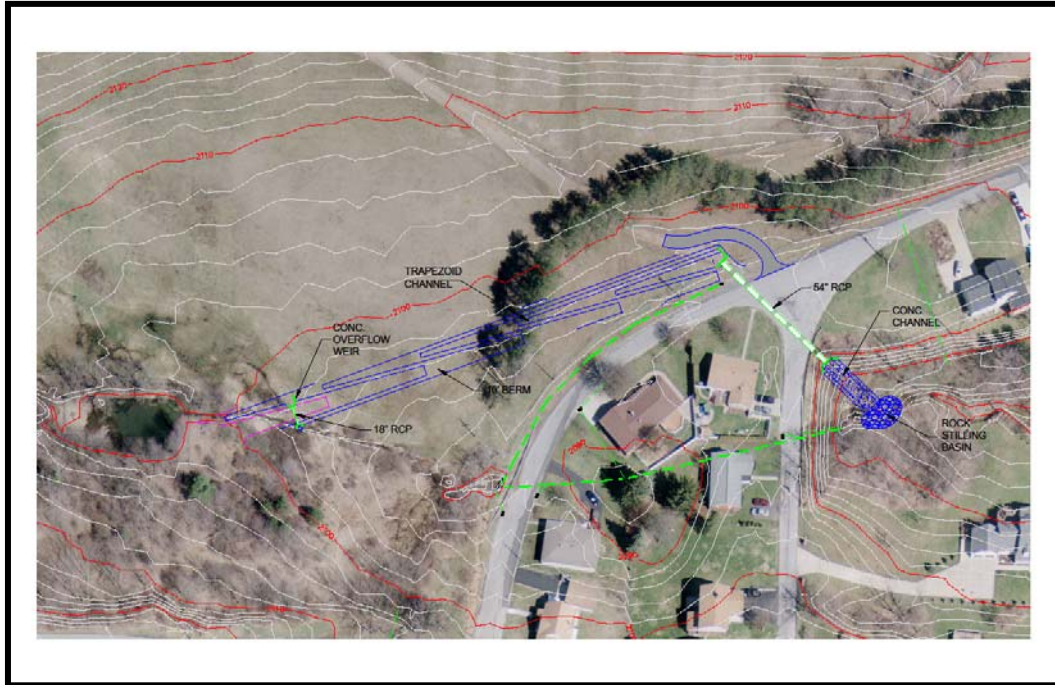
The upcoming replacement of the West High Street bridge by PennDOT will require that several water system facilities be relocated or adjusted. Most of the work will be simple grade adjustments of valve boxes. One fire hydrant (see photo below) will have to be relocated. Mr. Dodson estimates that there will be 24 manhours involved in the work, and less than \$500 in materials. PennDOT will reimburse the Borough 50% of the costs, estimated to be \$3,460 total. PennDOT requires a formal Utility Reimbursement Agreement, and such an agreement requires a Resolution of Council.



Recommended Action – Adopt Resolution #2014-14 authorizing a 50% reimbursement by PennDOT for costs incurred for the relocation/adjustment of water facilities necessary for the upcoming West High Street bridge project.

Item 5C: Beech Street Flooding

The first corrective action for flooding to be taken with the new stormwater revenues is the recurring flooding from the fairgrounds onto Beech Street. The existing 24” pipe under Beech Street should be replaced with a 54” pipe, but that is not possible due to the proximity of dwellings and depth of the existing culvert.



Staff will review plans to install a new structure upstream, and to divert excess flows to a new pipe in the area of Julian Street. This project will require design engineering and permitting, and will eventually be bid. In order to have the project ready for construction in 2015, staff recommends that design begin now.

Recommended Action – Authorize L.R. Kimball to design the Beech Street storm sewer culvert at a cost of \$8,400.

Item 5D: Triumph Street Flooding

The second corrective action for recurring flooding involves the area on East Triumph Street. This area suffers severe yard flooding with every rain. During heavy rains, the entire neighborhood is awash, and lacks any means of draining.



While the necessary work can be performed in-house to resolve the localized flooding, ideally it should be engineered to ensure conformance with the overall stormwater plan for that section of town, such that the improvements along Triumph Street are capable of conveying the total amount of stormwater from the entire B1 drainage area, when work in that drainage area is eventually completed. Installation of additional collection lines and catch basins upstream and throughout the neighborhood is a lower priority, and will be included in years to come with other contracted work.

The cost to design a stormwater system for the entire southeast corner of town, the B1 drainage area, is \$31,750. The cost to design only those localized improvements on East Triumph Street is \$19,200. Staff believes that even the lower cost is far too high. A designed system would not contemplate replacing the existing culvert under the railroad. The existing

pipe under Triumph Street is 36", is in good condition, and certainly seems to be large enough. We believe that we can install an adequately sized system of basins, base drains and pipe to drain that area, and still accommodate the network of catch basins that will be installed in later years. In the future, if what we install proves to be inadequate, it will be a simple matter to install a second pipe to handle the flows. The described work can be accomplished for less than the price quoted for engineering.



Recommended Action – No action required, but a consensus on how to plan for a 2015 project.

6. RECREATION COMMITTEE	Barber & Jacoby
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7. STREET COMMITTEE	Lutz, Miller & Houser
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8. ADMINISTRATION COMMITTEE	Lutz, Barber & Jacoby
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Item 8A: Public Works Vacancy

There is a vacancy in the Public Works Department due to a resignation. Joe McFadden is a current part-time employee in the department, responsible for vehicle and equipment maintenance. Staff recommends that he be hired as full-time, and that the existing part-time position be abolished. In addition to regular public works duties, McFadden will continue to oversee vehicle and equipment maintenance.

Recommended Action – Hire Joe McFadden as full-time Laborer I in Public Works, effective 9/22/14, at rate of \$15.00/hr. (Rate will increase automatically to \$19.02 upon obtaining both required certifications for welding and pesticides.)

Item 8B: Employee Pension Plans

There are several routine actions required every year relative to the employee pension plans. The Minimum Municipal Obligation (MMO) is the amount calculated each year that is required to be deposited into each pension plan. Regulations require Council to formally approve that number by September 30th. Council must also establish the contribution rate, if any, for employees and determine how the State pension aid is to be distributed to the two pension plans.

The 2014 State Aid Unit Value is \$3,872.9523, about the same as the 2013 value.

The overall financial requirement of both plans has stabilized since the drastic increases of 2010 and 2011, primarily due to improved investment results. Staff recommends that the current employee contribution rates continue through 2014; 3% and 7% respectively for the non-uniformed and uniformed employees.

The chart below compares the pension costs for 2015 to the previous three years.

Non-Uniformed Plan

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Financial Requirement	\$105,159	\$ 88,422	\$95,539	\$100,379
Employee Contributions	- \$ 21,881	- \$ 16,046	- \$18,065	- \$ 17,196
MMO	\$ 83,278	\$ 72,376	\$77,477	\$ 83,183
State Aid	- \$ 72,753	- \$ 46,489	- \$50,496	- \$ 50,348
Borough Share	\$ 10,525	\$ 25,887	\$26,981	\$ 32,835

Uniformed Plan

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Financial Requirement	\$136,568	\$100,130	\$99,568	\$ 97,391
Employee Contributions	- \$ 11,542	- \$ 11,650	- \$11,421	- \$ 11,477
MMO	\$125,026	\$ 88,480	\$88,147	\$ 85,914
State Aid	- \$ 33,578	- \$ 21,456	- \$23,306	- \$ 23,237
Borough Share	\$ 91,448	\$ 67,024	\$64,841	\$ 62,677

Net Cost to Borough
for Both Plans \$101,973 \$92,911 \$91,822 \$95,512

Council is required to establish any employee contribution rate by Resolution. A Resolution is also required stating how the State Aid funding is to be distributed.

- Action #1 - Adopt the minimum municipal obligation (MMO) calculation for the uniformed pension plan in the amount of \$85,914.
- Action #2 - Adopt the minimum municipal obligation (MMO) calculation for the non-uniformed pension plan in the amount of \$83,183.
- Action #3 - Adopt Resolution #2014-10 continuing the employee contribution rate of 3% for the non-uniformed pension plan for 2015.
- Action #4 - Adopt Resolution #2014-11 continuing the employee contribution rate of 7% for the uniformed pension plan for 2015.
- Action #5 - Adopt Resolution #2014-12 authorizing distribution of the State aid check to the respective employee pension plans.

Item 8C: Review of 2015 Annual Budget Preparation

The Manager is preparing preliminary budget numbers, and the administrative committee will compile a tentative budget for Council’s review at the October meeting. Final adoption is expected at the November Council meeting.

Recommended Action – No action required.

Item 8D: 2014 Audit

Regulations require that the auditor be designated prior to the end of each year.

Action – Adopt Resolution #2014-13 appointing Wessel & Company as auditor for 2014.

9. GENERAL BUSINESS

* Item 9A: Minutes of Previous Meeting(s)

The minutes of the previous regular meeting and special meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meetings.

* Item 9B: Financial Statement

The financial statement for August 2014 is presented for approval.

Recommended Action – Approve the August 2014 financial statement.

* Item 9C: Bills

A list of bills totaling \$183,373.14 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: Welcome to Ebensburg Sign

The American Legion agreed last year to contribute toward the cost of a third Welcome to Ebensburg sign. This one will be erected along Route 422 near Bishop Carroll High School. It will be positioned in the area of a gravel driveway, and that driveway will be covered and seeded. BCHS has agreed to provide electricity for the sign from an existing streetlight. Staff is preparing an easement for the new sign.



The following bids were received for the project.

Landscape Design & Construction	Ebensburg	\$16,960.00
Major Builders	Johnstown	\$20,148.00
Sleppy Construction	Penn Run	\$20,920.00

Recommended Action – Award a contract to Landscape Design and Construction in the amount of \$16,960 for construction of a welcome to Ebensburg sign.

Item 9E: Garbage Collection & Recycling Bids

Our 3-year garbage collection and recycling contract with Lee's Disposal expires at the end of 2014. Bids for a new 3-year contract were opened on September 8th and are as follows:

	<u>2015</u>	<u>2016</u>	<u>2017</u>
Lee's Disposal, Inc.	\$133,000.00	\$138,990.00	\$146,000.00
Pro Disposal, Inc.	\$154,572.00	\$161,172.00	\$165,924.00
Advanced Disposal	\$205,656.00	\$210,276.00	\$214,896.00
Waste Management of Pa	\$258,984.00	\$266,772.00	\$274,824.00

The bid cost of other related services are:

<u>Lee's</u>			
Spring clean-up	\$ 5,000.00	\$ 6,900.00	\$ 8,560.00
Rear pick-up	\$4/mo.	\$4/mo.	\$4/mo.
Additional bag	2.00/bag	\$2.00/bag	\$2.00/bag

<u>Pro Disposal</u>			
Spring clean-up	\$ 8,500.00	\$ 9,000.00	\$ 9,650.00
Rear pick-up	\$1.25/mo.	\$1.25/mo.	\$1.25/mo.
Additional bag	2.00/bag	\$2.00/bag	\$2.00/bag

<u>Advanced</u>			
Spring clean-up	\$11,000.00	\$11,220.00	\$11,440.00
Rear pick-up	\$5/mo.	\$5/mo.	\$5/mo.
Additional bag	\$2.00/bag	\$2.00/bag	\$2.00/bag

<u>Waste Management</u>			
Spring clean-up	\$ 5,616.80	\$ 5,785.30	\$ 5,958.86
Rear pick-up	\$15/mo.	\$15/mo.	\$16/mo.
Additional bag	3.00/bag	\$3.00/bag	\$3.00/bag

Our current cost for weekly collection is \$140,513 annually. The decrease to \$133,000 is slight. Staff recommends that customer fees remain the same, and that the additional funds be directed toward the annual purchase of recycling bins.

Recommended Action – Award a contract to Lee Disposal, Inc. for garbage collection and recycling service for the 3-year period beginning January 1, 2015.

Item 9F: Dogs Running at Large

Ordinance #614, prohibiting dogs running at large, was granted tentative approval last month. It has been advertised and is ready for final approval.

Recommended Action – Grant final approval to Ordinance #614.

Item 9G: Parking Meters

The police department is encountering problems maintaining the parking meters. The older mechanical meters were very reliable, could be maintained in-house, and lasted for many years. The newer digital meters rely on batteries that are expensive, and don't last nearly as long as the manufacturer suggests. As a result, there are many spaces around town that are missing parking meters.

Thirty-five old mechanical meters were sent to Butler last week for repair. The department hopes that by combining all available parts we can end up with at least twenty-five working meters from the original thirty-five.

The Penn Eben parking lot utilizes the newer digital meters. Of the twenty-two digital meters in that lot, nine have already been moved to other areas of town to replace broken digital meters that were deemed to be non-repairable. Staff recommends that the remaining thirteen meters be removed from the Penn Eben lot and used as reserves.

In place of the individual parking meters in the Penn Eben lot, staff recommends that we switch to a multi-space metering system. The proposed unit is a simple one that accepts coins and dollar bills. For ease of maintenance, we do not recommend including credit cards. Accepting credit card payments for such small amounts is very expensive.

Signs will direct drivers to a single meter installed at the front of the parking lot near the gazebo. After inserting the fee, the user simply pushes a print button and the meter prints a receipt. The user then places the receipt on the dashboard of the vehicle. The new meter is battery-powered with a solar panel mounted on top.

The cost of the multi-space meter is \$9,625. The cost of a single-space meter is \$350, including the housing. Other cities have found the multi-space meters to be more reliable. They are much less costly to maintain over the regular replacement of the batteries and triennial certifications required of the individual meters.

Recommended Action – Approve purchase of multi-space parking meter system from MacKay Meters for \$9,625.00.



10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department's activities during the month. A written report was e-mailed to Council separately.

Item 10B: Public Works Department

Public Works Director Dave Dodson will provide a verbal report on the public works department's activities during the month.

Item 10C: Community Development

Community Development Director Danaea Koss will provide a verbal report on the community development department’s activities during the month.

Item 10D: Recreation Department

Recreation Director Matt Pfeil will provide a verbal report on the recreation department’s activities during the month.

* Item 10E: Codes Enforcement

A monthly codes enforcement report is provided in Council’s mailbox.

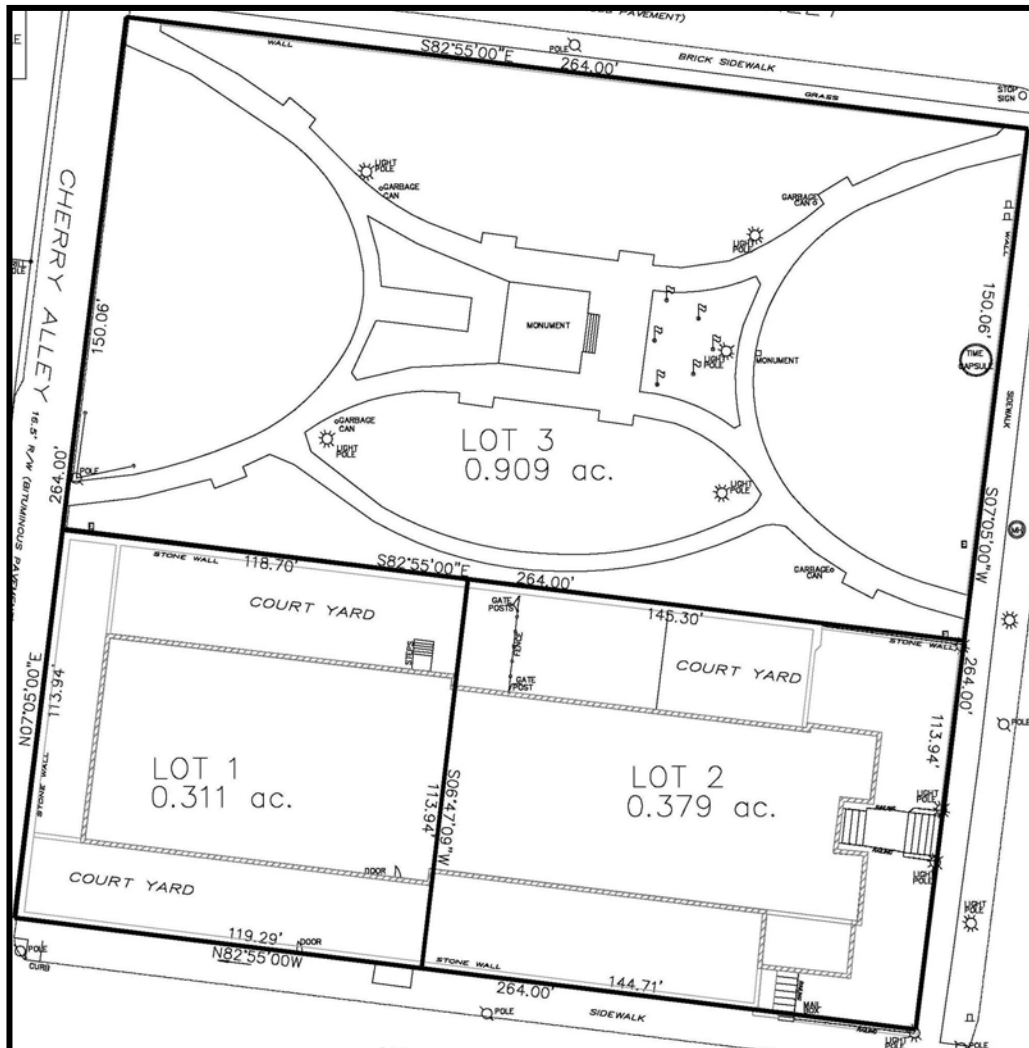
* Item 10F: Ebersburg Municipal Authority

A copy of the minutes of the last municipal authority meeting is included in Council’s packet.

Item 10G: Ebersburg Planning Commission

1) Former Prison

The Planning Commission has granted approval to a subdivision plan for the former prison site on North Center Street. The plan divides the existing parcel into three; the record center, the front portion of the old prison, and Veterans Park. The park and the rear portion of the building will be retained by the county. The front portion will be transferred to the Cambria County Redevelopment Authority, who will then solicit proposals for development.



Recommended Action – Grant approval to the prison subdivision plan.

* Item 10H: Ebensburg Zoning Board

1) Dawn Davis

The zoning hearing board granted a special exception for a professional office at 408 West Highland Avenue.

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.