



Ebensburg Borough Council Meeting
Monday, April 27, 2015
6:30 p.m.

Phone: 814-472-8780
E-Mail: eburg@ebensburgpa.com
Website: www.ebensburgpa.com

Borough Council
Doug Tusing, President
Susan Barber, Vice-President
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Joe Lutz
Joe Miller
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 9A: Approve the minutes of the March 23, 2015 regular monthly meeting of Borough Council.

Item 9B: Approve the Financial Statement and quarterly fund transfers.

Item 9C: Approve payment of bills. Vote to be recorded reflecting abstention by Councilor Barber on amount owed Barber Oil Company.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

5. WATER, WASTEWATER & STORMWATER COMMITTEE

Kuhar & Houser

Item 5A: Report from Severn Trent Services on Wastewater Plant Operations

Plant Supervisor Bernie Kozlovac will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: East Triumph Street Stormwater

Snyder Excavating has begun work on the East Triumph Street stormwater project. It was necessary for borough crews to lower a water main on the south side of Triumph Street to allow adequate clearance for the new stormwater main.

Snyder’s work was delayed due to an unfortunate accident at its own facility, but work is now continuing.

Recommended Action – No action required.



Borough crews complete work lowering a water main

Item 5C: North Beech Street Stormwater

Both private property easements have been obtained for the Beech Street stormwater project. Notice to proceed was issued to Snyder Excavating on April 14th.

Recommended Action – No action required.

6. RECREATION COMMITTEE

Barber & Jacoby

7. STREET COMMITTEE

Lutz, Miller & Houser

Item 7A: Sample Street Parking

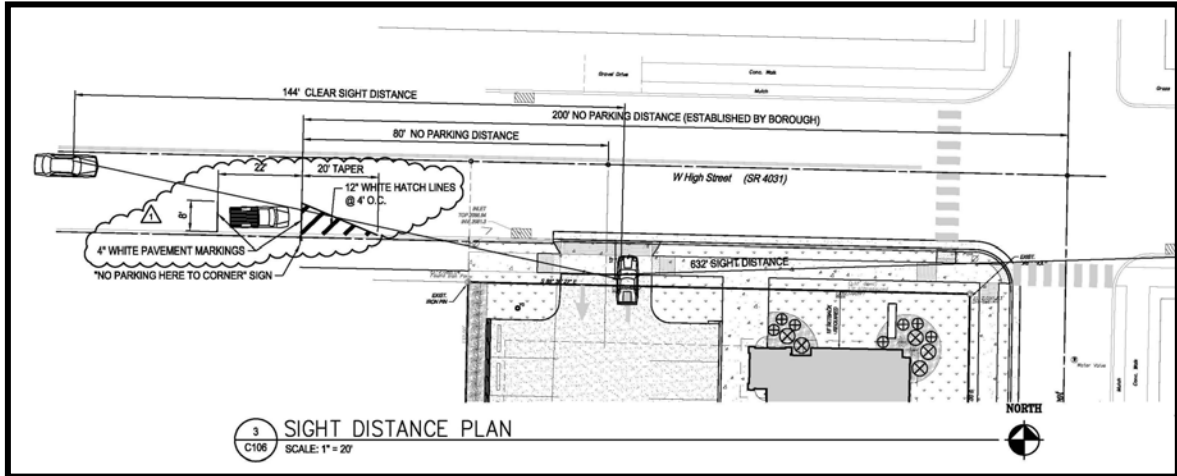
Tammy Monito of Ebensburg Senior Center asked last month for a solution to a parking problem on West Sample Street at the exit from the senior center parking lot. Council agreed to look at the situation.

The street committee is recommending that two “No Parking Between Signs” signs be installed opposite the exit from the senior center to prohibit parking, allowing for an adequate turning radius from the parking lot.

Recommended Action – Approve restricting parking in the 300 block of West Sample Street with appropriate signage.

Item 7B: West High Street Parking

In order to satisfy PennDOT requirements for sight distance, Council last month granted tentative approval to Ordinance #623 prohibiting parking 80 feet west of the proposed 1st Summit Bank driveway. The police and staff recommend that the prohibition be enforced by using “No Parking Between Signs” signs. This method will negate the need for an Ordinance amendment.



Recommended Action #1 – Rescind the March 23rd motion to grant tentative approval to Ordinance #623.

Recommended Action #2 – Approve restricting parking in the 500 block of West High Street with appropriate signage.

Item 7C: Street Paving

There are no streets within the borough that require resurfacing this year. The next planned project, in 2016 or 2017, includes a cluster of streets on the west side of town including Chris Street, a portion of South West Street, North West Street, Lincoln Street, Carroll Street and three blocks of West Crawford Street.

A letter was mailed to Bishop Carroll informing them of a future project involving Carroll Street, and inviting them to participate in the project if they choose to resurface their portion of Carroll Street above Lincoln Street at the same time.

Recommended Action – No action required.

8. ADMINISTRATION COMMITTEE

Lutz, Barber & Jacoby

Item 8A: Temporary Worker

One temporary worker is to be hired to administer this year’s street sign inventory program. All street signs must be inspected, evaluated for condition, scheduled for replacement and replaced as necessary.

Recommended Action – Approve hiring Brianna Wasser for temporary street sign inventory position, at the rate of \$8.00/hr.

Item 8B: Summer Workers

Applications for summer positions were due on March 23rd, and staff has reviewed those. The following are recommended for summer employment.

Summer Maintenance

Nathan Knopp	East High Street	2 nd yr.
Joshua Surkovich	North Spruce Street	2 nd yr.
Sam Caplea	East Horner Street	1 st yr.
Zachary Nedwreski	Municipal Road	1 st yr.

Summer Public Works

Steven Papuga	Maple Avenue	4 th yr.
Edward Ritchey	William Penn Avenue	1 st yr.

There were no other applicants for the above positions.

Swimming Pool Manager

Kimberly Franey is available to return again in 2015 as the swimming pool manager.

Lifeguards

Emily Hansen	East Crawford Street	8 th yr.
Luke Marcinko	East Highland Avenue	5 th yr.
Miranda Nalisnick	Pindleton Ridge Road	4 th yr.
Josh Remillard	East Sample Street	4 th yr.
Allison Risaliti	East Highland Avenue	4 th yr.
Ashley Evans	Pensacola Road	4 th yr.
Jessica Schaffer	North Julian Street	3 rd yr.
Jordan Johnson	East Highland Avenue	3 rd yr.
Erica Kozorosky	North Marian Street	3 rd yr.
Tyler Weigel	Pinelock Street, Mineral Point	3 rd yr.
Cooper Gilkey	Pinelock Street, Mineral Point	2 nd yr.
Jocelyn Simmers	Vetera Road	2 nd yr.
Madyson Simmers	Vetera Road	1 st yr.
Marc Garzarelli	East High Street	1 st yr.
Sydney Gilkey	Pinelock Street, Mineral Point	1 st yr.
Phillip Miller	A-Frame Road	1 st yr.

There were six other applicants for the above positions, all from outside of the borough.

Concessions

Bethany Bauer	Sylvan Glen Drive	1 st yr.
Lindsey Monito	Maplebrook Road	1 st yr.

Office Assistant

Ashley Heuston, a graduate of Mount Aloysius College, is recommended as the summer office assistant.

Recommended Action – Approve the hiring the following persons to the respective positions.

Hire the six persons recommended above for summer maintenance positions at rate of \$8.00/hr.

Hire Kim Franey as swimming pool manager at rate of \$12.00/hr; 35 hrs/week.

Hire the sixteen persons recommended above for lifeguard positions at rate of \$8.00/hr.

Hire Bethany Bauer and Lindsey Monito for concessions at rate of \$8.00/hr.
Hire Ashley Heuston as summer office assistant at rate of \$8.00/hr.

Hire Ron Jacobs as the summer work supervisor at rate of \$13.15/hr.

Hire Jack Habas for landscaping at rate of \$8.55/hr.

Item 8C: Clerk

Patti Carnes has gone on permanent disability. The position was advertised, with applications due on March 27th. Twenty-one applications were received for the position, and four of the applicants were interviewed.

Recommended Action – Approve hiring Tracy Strom as Clerk I, at the rate of \$12.61/hr.

Item 8D: Clerk II Position

The hourly wage for the clerk position was reset at the last hiring in 2011. The Clerk II position was created then in order to continue Patti Carnes at her current rate. That position should now be abolished so that both clerks are at the same pay rate.

Recommended Action – Abolish the Clerk II pay grade.

Item 8E: Public Works Director

Dave Dodson resigned effective April 17th. The position was advertised, with applications due on April 20th. Eight applications were received for the position, and five of the applicants were interviewed on April 24th. The Committee will make a recommendation to Council in executive session at the end of tonight's meeting.

Recommended Action – Dependent on discussion.

* Item 8F: Public Works Laborer

A vacancy exists in the public works department. The position was advertised, with applications due on April 13th. Forty-five applications were received for the position. The selection process is on hold pending the appointment of a new Public Works Director.

Recommended Action – No action required.

Item 8G: Police Arbitration

The Borough's employee hospitalization plan was renewed in March with UPMC, the current carrier. Although the existing plan was no longer available from UPMC, the carrier recommended the product that most closely resembled the existing plan. The new plan is basically the same, and continues to be the best coverage offered. There are subtle changes to several of the plan's deductibles.

The premium increased 26% at renewal, raising the annual cost of providing healthcare to four police officers to over \$76,000. While all other employees contribute 15% toward the cost of healthcare, the police contribute only 4%.

Despite the minor changes to the plan, the fact that the new plan already increases the Borough's costs by another \$15,600 annually, and despite the fact that the former plan is no longer available, the police have chosen to take the matter to binding arbitration, apparently insisting that changes imposed by the carrier are trumped by a collective bargaining agreement. The arbitration hearing is scheduled for July 14th.

Recommended Action – No action required.

Item 8H: Amendment to Deferred Compensation Plan

AmeriServ has recommended that the existing employee deferred compensation plan be amended to include language relative to new options available to the employees. Roth investments are now available as elective deferrals.

Recommended Action – Adopt Resolution #2015- 03 amending and restating the Deferred Compensation Plan.

9. GENERAL BUSINESS

* Item 9A: Minutes of Previous Meeting(s)

The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting.

* Item 9B: Financial Statement

The financial statement for March 2015 is presented for approval.

At the end of each quarter, fund transfers are made in order to process transfers made to and from reserve accounts, and to distribute the cost of routine and capital expenses among the proper accounts. Fund transfers made for the 1st quarter are attached.

Recommended Action – Approve the March 2015 financial statement and quarterly fund transfers.

* Item 9C: Bills

A list of bills totaling \$217,709.01 is submitted for approval. The list of bills includes an account in the amount of \$969.97 payable to Barber Oil Company. An abstention will be recorded in the minutes on behalf of Councilor Barber on this particular bill.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: Tax Collector Fees

Ordinance #486 dated December 1999 authorized the tax collector to assess and retain a fee of \$10 for tax certifications issued. Many tax collectors also assess a fee for a duplicate billing, most often provided to a mortgage company. The tax collector has requested that she

be authorized to collect such a fee for duplicates. Further, since the tax collector manages her own accounts, it is necessary to authorize her separately to assess a fee for NSF checks.

Most municipalities include the above fees in a single Ordinance. Ordinance #622 is proposed repealing Ordinance #486 and authorizing all fees in a single Ordinance.

The Ordinance was granted tentative approval last month, was advertised for public inspection, and is ready for final adoption.

Recommended Action– Grant final approval to Ordinance #622 authorizing the tax collector to assess a fee for tax duplicates and NSF checks.

Item 9E: Website Recognition

Ebensburgpa.com was awarded 1st Place as the best municipal website in Pennsylvania by the Pennsylvania State Association of Boroughs. The award will be presented at the Association's annual conference in Lancaster on April 28th. Congratulations to staff members for keeping the website informative and always current.

Recommended Action– No action required.

Item 9F: Security Cameras

One of the projects identified in the 2015 capital budget was installation of security cameras at several borough-owned facilities. Gittings Security has provided a quote. Staff is requesting Council's guidance on whether all sites in the proposal should be included in the project, or if they should be prioritized and selectively installed.

There is \$7,000 in the capital budget intended to cover the garages, the yard waste dumpster, the police office and the Babcock site. The proposal also includes the front of the municipal building and municipal building hallway; YPCC lots, lobby and gym; Memorial Field and concession areas; and swimming pool areas at a total cost of \$14,528. The new system will allow public viewing of some of the sites via our website. All sites will be available to staff via internet and cell phones. All are easily searchable and retrievable.

Recommended Action– Dependent on discussion.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department's activities during the month. A written report was e-mailed to Council separately.

Item 10B: Public Works Department

No report.

Item 10C: Community Development

Community Development Director Danae Koss will provide a verbal report on the community development department's activities during the month.

Special acknowledgment to Danae and The Main Street Partnership on being named one of forty accredited Main Street programs across the state. The National Main Street Center evaluates local Main Street programs according to ten performance standards and provides this national recognition to those that meet those high standards.

Item 10D: Recreation Department

Recreation Director Matt Pfeil will provide a verbal report on the recreation department's activities during the month.

- * Item 10E: Codes Enforcement
A monthly codes enforcement report was forwarded to Council.
- * Item 10F: Ebensburg Municipal Authority
The municipal authority meeting was held earlier in the day, and minutes are not yet available.
- * Item 10G: Ebensburg Planning Commission – No activity
- * Item 10H: Ebensburg Zoning Board
 - 1) Donald Cessna
The zoning hearing board granted a variance for a private garage on a vacant lot at 411 West Crawford Street. Garages are intended to be accessory to a residence.

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. EXECUTIVE SESSION

An executive session is required to discuss a hiring.

14. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.