



Ebensburg Borough Council Meeting
Monday, August 24, 2015
6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Joe Lutz
Joe Miller
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 9A: Approve the minutes of the July 27, 2015 regular monthly meeting of Borough Council.

Item 9B: Approve the Financial Statement.

Item 9C: Approve payment of bills. Vote to be recorded reflecting abstention by Councilor Barber on amount owed Barber Oil Company.

Item 9D: Make it a matter of record that the transfer of properties between Ebensburg Oil & Gas and Ebensburg Borough has been finalized and recorded.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

5. WATER, WASTEWATER & STORMWATER COMMITTEE

Kuhar & Houser

Item 5A: Report from Severn Trent Services on Wastewater Plant Operations

Plant Supervisor Bernie Kozlovac will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: North Beech Street Stormwater

Staff mentioned last month that this project was on hold pending further permit review by DEP. The engineer and manager met with DEP in Pittsburgh on Thursday, August 13th for a pre-application meeting. A permit application will be required, but in the more simple form. Approval is not expected for 90 days. Therefore, it is unlikely that the project will be completed this fall. Snyder has been informed to plan on continuing work in the spring.

Recommended Action – No action required.

6. RECREATION COMMITTEE

Barber & Jacoby

Item 6A: Tennis Center Lights

This matter was addressed by Council during the previous two months. A consensus was reached that the lights should be replaced because of the significant annual cost savings. The matter was tabled again last month pending an analysis of information expected from an area expert.

Based on that information, a photometric analysis was performed demonstrating that the illumination provided by the new LED lights would meet or exceed the existing lighting, and that it would be evenly distributed across the courts.

<u>Option</u>	<u>Cost</u>	<u>Annual Savings</u>	<u>Utility Rebate</u>	<u>Payback</u>	<u>Warranty</u>
Relamp - 1000 watt MH	\$7,563				1 year
New Fixtures - T5 Fluorescent	\$29,038	\$5,224	\$2,612	5.0 yrs.	10 years
New Fixtures - LED Option 1	\$39,222	\$7,476	\$3,738	4.75 yrs.	5 years
New Fixtures - LED Option 2	\$66,052	\$5,922	\$2,961	10.65 yrs.	10 years

Staff concurs with the recommendation of the Recreation Board that we use LED Option #1 above. The cost will be paid for using \$17,477 that remains in a capital reserve fund from the initial construction, held exclusively for capital projects at the tennis center, and the balance from the capital reserve fund. The net cost to the general fund will be approximately \$21,000. It will result in a savings of \$11,000 in the first year, and \$7,400 annually after that. The project will pay for itself in less than five years, while the annual savings will continue beyond that.

The materials for this project are available from Sylvania through the State's COSTARS program. An RFP can be issued for the labor portion of the project.

Recommended Action – Issue an RFP for LED lighting of the tennis center.

Item 6B: YPCC Fitness Equipment

The fitness equipment, donated to the facility over ten years ago, is worn, outdated and due for replacement. Some of that equipment is 25 years old. Staff has been researching replacement options for several months, even visiting other fitness centers in Pennsylvania.

Staff compiled a list of fitness machines and free weights that would be necessary for our fitness center. The state-of-the-art equipment is suitable for experienced and novice users. The selected supplier is APEX of Altoona. The cost of all equipment is \$49,239 through the State's COSTARS program. A list of the equipment is included in Council's packet.

The fitness equipment is usually acquired through a lease/purchase. Our 5-year lease would be \$1,135/month. At the end of the lease the equipment would be owned by the borough.

This lease/purchase has been reviewed by and recommended by the Recreation Board. The Board is also recommending the installation of a rolled rubber floor for the fitness room. The rubber squares currently being used under machines do not adequately protect the tile floor from damage, and pose a tripping hazard. The rubber floor is included in the above cost and lease rate.

Management feels the proposed equipment is affordable. The Borough this month paid the final \$650/mo. lease payment on a 5-year lease for the cardio equipment. That equipment is expected to last another 5-10 years. Thus, the overall increased cost over the next five years of this new lease is \$500/mo. The new fitness equipment has a 10-year warranty, and is expected to last for 20 years. There is every reason to believe that the lease for this new fitness equipment will be paid for long before another lease for new cardio equipment will be necessary.

The revenue generated in the fitness center more than covers these ongoing equipment upgrade costs, and in fact helps pay the day-to-day costs of the entire YPCC. It is important that the equipment in the fitness center be safe and up to date.



Recommended Action – Approve a lease/purchase for new fitness equipment with APEX in the amount of \$1,135.mo.

Item 7A: Sidewalk Project

Delozier continues to make good progress on the sidewalk project. Most work on the west side of town is already completed, and work has begun on South Center Street. Once Center Street is completed, Delozier will return to Rowena Drive to adjust the Ebsenburg Oil & Gas driveway, and complete street repairs and landscaping.

Borough crews continue to install street light conduits as the new curbs are poured, and are installing new street signs as work progresses. Most of the new crosswalks have been placed.

We thought last month that borough crews had completed the installation of all new stormwater systems along the project, but we elected to add several more. All are now completed.

Recommended Action – No action required.

Item 7B: South Spruce Street One-Way

Council previously discussed the parking situation in front of 602 West High Street, currently the NAPA store, and the impact that the new sidewalk has on storefront parking. Curb-side parking spaces could not be installed due to inadequate sight-distance for cars entering High Street from South Spruce Street. The consensus at that time was to make South Spruce Street one-way heading south, eliminating any sight-distance concerns.



Recommended Action – Grant tentative approval to Ordinance #625 making the 100 block of South Spruce Street one-way from High Street toward Lloyd Street, and advertise for public inspection.

Item 7C: Hillcrest Drive Addressing

Council discussed a proposal to re-address five properties on Hillcrest Drive. Prior to enacting the change, Council asked that the affected residents be informed of the pending change and allowed to comment or seek a meeting. Only one response was received, which raised a previously unknown security issue which cannot be discussed publicly. An executive session will be conducted at the end of the meeting to finalize a decision on this matter.

Recommended Action – Dependent on discussion.



8. ADMINISTRATION COMMITTEE **Lutz, Barber & Jacoby**

* Item 8A: FOP Negotiations
The administration committee conducted its first negotiating session with police officers relative to renewal of the collective bargaining agreement that expires at the end of 2015.

Recommended Action – No action required.

9. GENERAL BUSINESS

* Item 9A: Minutes of Previous Meeting(s)
The minutes of the previous regular meeting and public hearing are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting.

* Item 9B: Financial Statement
The financial statement for July 2015 is presented for approval.

Recommended Action – Approve the July 2015 financial statement.

* Item 9C: Bills

A list of bills totaling \$259,895.85 is submitted for approval. The list of bills includes an account in the amount of \$900.51 payable to Barber Oil Company. An abstention will be recorded in the minutes on behalf of Councilor Barber on this particular bill.

Recommended Action – Approve payment of the bills as submitted.

* Item 9D: Exchange of Properties

In October 2014 Council discussed exchanging a piece of property owned by Ebensburg Oil & Gas near the Lions Field with a borough-owned parcel (½ of a former alley) at the entrance to Lake Rowena. That exchange was approved in May 2015 in conjunction with the approval of a subdivision plan. That exchange of properties has been finalized and has been recorded. All legal fees, recording fees and taxes were paid by Mr. Davidson.

Recommended Action – Make it a matter of record that the transfer of properties has been finalized and recorded.

Item 9E: Resolution #2015-06, Adoption of Sub-Recipient Agreement for Former Prison

In the past, the Borough entered into a sub-recipient agreement with Ebensburg Downtown Partners for administration of RACP grants in connection with downtown improvement projects. The Borough, as the Grantee, is contractually responsible for compliance with all terms and conditions of the grants. A sub-recipient agreement vests those responsibilities with the developer.

The current \$250,000 RACP grant is for development of the former prison. A new sub-recipient agreement is required between the Borough and this project's developer, Sheldon Piepenburg.

Recommended Action – Adopt Resolution #2015-06 adopting a sub-recipient agreement between the Borough and Sheldon Piepenburg for administration of a \$250,000 RACP Grant for development of the former county prison.

Item 9F: Abandoned Bicycles

The police department has a collection of bicycles that were either lost, stolen or otherwise abandoned. We periodically advertise the bicycles hoping that they will be claimed and, if not, dispose of the bicycles at auction. An auction was last held in 2012. There are now nine bicycles in storage. Staff intends to advertise those bicycles, and sell any remaining at an auction scheduled for September 14th at 4 p.m.

Recommended Action – No action required.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department's activities during the month. A written report was e-mailed to Council separately.

Item 10B: Public Works Department

Public Works Director Jeff Evans will provide a verbal report on the public works department’s activities during the month.

Item 10C: Community Development

Community Development Director Danae Koss will provide a verbal report on the community development department’s activities during the month.

Item 10D: Recreation Department

Recreation Director Matt Pfeil will provide a verbal report on the recreation department’s activities during the month.

A copy of the minutes of the last recreation board meeting is included in Council’s packet.

* Item 10E: Codes Enforcement

A monthly codes enforcement report was forwarded to Council.

* Item 10F: Ebensburg Municipal Authority

A copy of the minutes of the last municipal authority meeting is included in Council’s packet.

* Item 10G: Ebensburg Planning Commission – No activity

* Item 10H: Ebensburg Zoning Board – No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. EXECUTIVE SESSION

An executive session is necessary to discuss a matter that, if discussed publicly, could disclose personal confidential information.

14. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.