



Ebensburg Borough Council Meeting
Monday, February 23, 2015
6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Joe Lutz
Joe Miller
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

- Item 9A: Approve the minutes of the January 26, 2015 regular monthly meeting of Borough Council.
- Item 9B: Approve the Financial Statement.
- Item 9C: Approve payment of bills. Vote to be recorded reflecting abstention by Councilor Barber on amount owed Barber Oil Company.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

- Item 2A: 2014 Annual Audit**
Representatives of Wessel & Company will review the 2014 audit with Council.

3. MAYOR'S REPORT

- Item 3A: Report on Police Department**

4. COUNCIL PRESIDENT COMMENTS

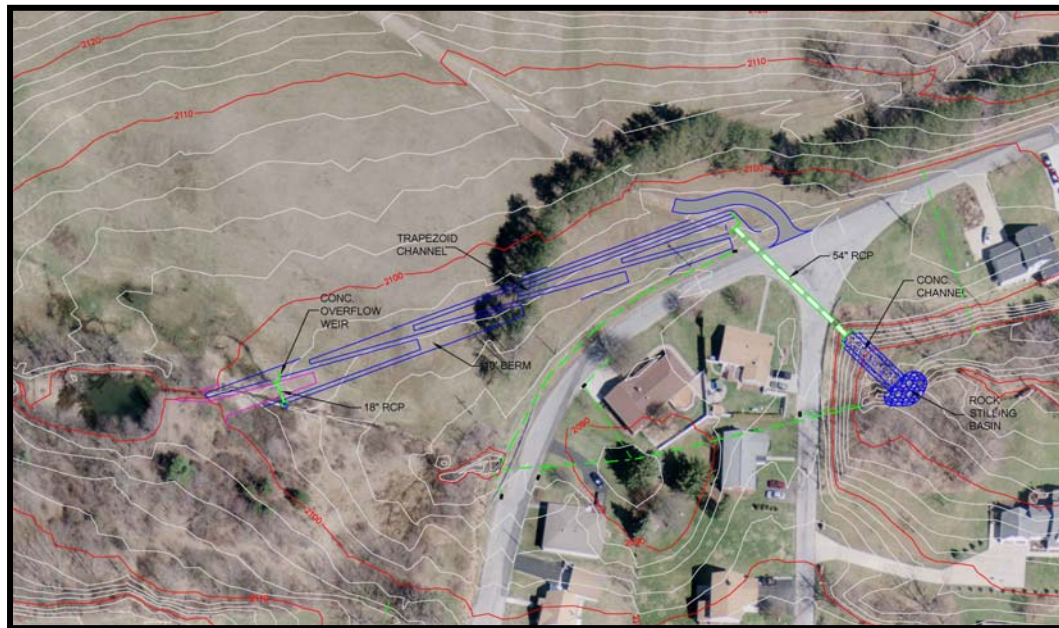
Item 5A: Report from Severn Trent Services on Wastewater Plant Operations

Plant Supervisor Bernie Kozlovac will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: Beech Street Stormwater

Construction of a trapezoid channel and installation of new stormwater lines along Beech Street near the fairgrounds is planned for 2015. Construction easements are being sought for the fairgrounds and Ratchford properties.



Bids for this project were opened on February 16th. The lone bid was from Snyder Excavating for \$114,800.00.

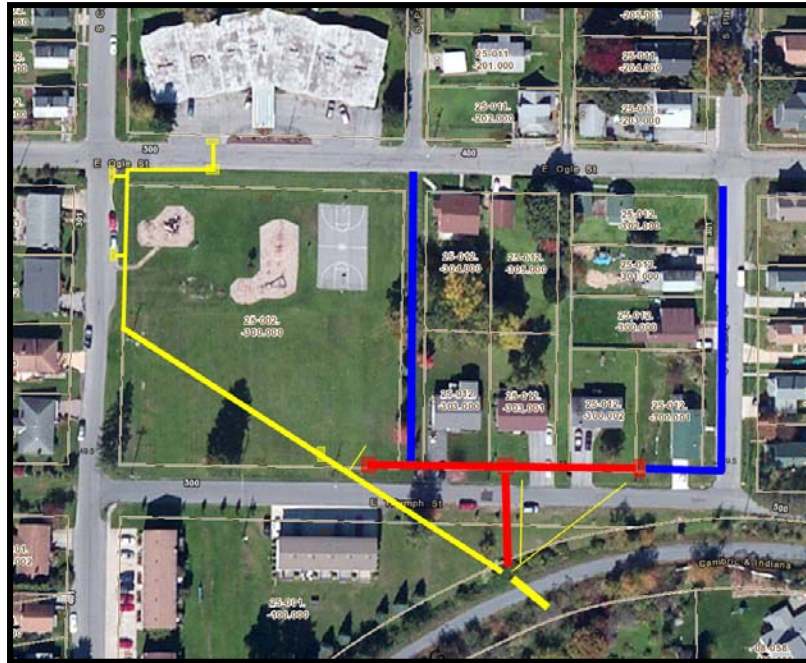
Recommended Action – Award a contract to Snyder Excavating for construction of the Beech Street stormwater project in the amount of \$114,800.00, subject to obtaining required easements.

Item 5C: East Triumph Street Stormwater

Installation of new stormwater lines and basins along East Triumph Street is planned for 2015. Bids for this project were opened on February 16th.

Snyder Excavating	Johnstown, Pa	\$15,775.00
Nagle Excavating	Ebensburg, Pa	\$16,675.00

In the drawing below, the yellow lines are existing stormwater lines. The red lines are proposed construction. The blue lines represent how future projects will eventually connect to this project.



Recommended Action – Award a contract to Snyder Excavating for construction of the East Triumph Street stormwater project in the amount of \$15,775.00.

6. RECREATION COMMITTEE	Barber & Jacoby
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7. STREET COMMITTEE	Lutz, Miller & Houser
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Item 7A: Unit Debt Act Compliance

Council previously accepted the proposal of First Commonwealth Bank to provide short term financing in the amount of \$750,000 for the 2015 sidewalk project. All new debt, regardless of duration, requires Unit Debt Act compliance involving calculation of an updated debt statement and borrowing base certificate and adoption of an Ordinance. Ordinance #620 was granted tentative approval last month, has been advertised, and is ready for final adoption.

Recommended Action – Grant final approval to Ordinance #620, seeking authorization from DCED for new debt, in compliance with the Unit Debt Act.

Item 7B: 2015 Sidewalk Project Pedestrian Signals

Part of the 2015 sidewalk project is the installation of new pedestrian crossing signals at the intersection of Rowena Drive and Manor Drive. Bids for this portion of the project were opened on February 16th. The lone bid was from Tel-Power for \$57,965.70.



Recommended Action – Award a contract to Tel-Power, Inc. for construction of pedestrian crossing signals on Rowena Drive at Manor Drive, in the amount of \$57,965.70.

Item 7C: 2015 Sidewalk Project Signs & Lights

Part of the 2015 sidewalk project is the installation of new traffic signs and streetlights. Bids for this portion of the project were opened on February 16th.

Brandon Industries	McKinney, Tx	\$51,897.00
Custom Products Corp.	Jackson Ms	\$60,528.56*

* Bid did not include streetlights

Recommended Action – Award a contract to Brandon Industries for the purchase of signs and streetlights for the 2015 sidewalk project, in the amount of \$51,897.00.



Item 7D: 2015 Sidewalk Project Tree Removal

There are eight large trees along South Center Street that need to be removed prior to the 2015 sidewalk project. This project is under the bidding threshold. Quotes for this portion of the project were opened on February 16th.

Tri-County Tree Service	Ebensburg, Pa	\$3,000.00
Clapper Tree	James Creek, Pa	\$7,858.00

Recommended Action – Award a contract to Tri-County Tree Service for tree removal on South Center Street, in the amount of \$3,000.00.

Item 7E: Handicap Parking Space

Raymond Short of 301 North Julian Street has requested that a handicap parking sign be installed at the front of his residence for himself. Our policy allows for the installation of such a sign, with conditions. First, parking must already be otherwise permitted at that location, and it is. Second, the person requesting the sign must agree to pay for the sign and the post, and he has. Third, the handicap spot is not reserved specifically for a single person, but rather is able to be used by any handicapped person. Fourth, the sign is to be removed when the need no longer exists.

Recommended Action – Authorize the installation of a handicap parking sign at 301 North Julian Street.

8. ADMINISTRATION COMMITTEE **Lutz, Barber & Jacoby**

9. GENERAL BUSINESS

* Item 9A: Minutes of Previous Meeting(s)
The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meetings.

* Item 9B: **Financial Statement**
 The financial statement for January 2015 is presented for approval.

Recommended Action – Approve the January 2015 financial statement.

* Item 9C: **Bills**
 A list of bills totaling \$200,977.09 is submitted for approval. The list of bills includes an account in the amount of \$979.95 payable to Barber Oil Company. An abstention will be recorded in the minutes on behalf of Councilor Barber on this particular bill.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: Utility Vehicle

The purchase of a 4x4 utility vehicle is planned for 2015. The vehicle would benefit all departments. It can be used by community development at various events, by public works for maintaining the Saltlick water line and wastewater lines for Crestwood and Ebensburg Center, and by the police department for patrolling the reservoir properties. The Main Street Partnership will share the cost of this vehicle.



Staff added in the specifications items necessary for winter plowing including an enclosed cab, heater and plow.

Bids for the vehicle were opened on February 16th.

Martin Marine Sales	Johnstown, Pa	Polaris	\$14,837.00*
West Central Equip.	Johnstown, Pa	John Deere	\$17,180.15
Bobcat of Martinsburg	Martinsburg, Pa	Bobcat	\$20,002.39

* No bed lift assist. No power steering.

There are notable features on the Bobcat model that make it the preferred choice.

- 1) The bed size is 45% larger than the Polaris.
- 2) Includes power assist to lift the bed.
- 3) Accepts other attachments (broom, forks, snowblower) in addition to the plow.
- 4) Has a 10' turning radius vs. 17'.
- 5) Has a 1,600# capacity vs. 1,200#.
- 6) Is a commercial grade machine vs. recreational.

If purchasing such a machine, staff recommends the Bobcat model. The larger bed capacity is very important. For winter operations on downtown sidewalks, the smaller turning radius is helpful. For working in crowds during events, the power steering is necessary. The heavier grade of the machine is better suited to our operations. The Bobcat is an approved purchase on the State bid list.

The cost of the machine will be distributed to Main Street Partnership (\$6,100), Water Fund (\$4,600), Wastewater Fund (\$4,600) and General Fund (\$4,600). That share paid by the Main Street Partnership represents 50% of the cost of the machine before adding the cost for winter maintenance equipment.

Recommended Action – Reject all bids received for the utility vehicle, and approve purchase of a Bobcat utility vehicle from Bobcat Company in the amount of \$19,921.07 under the State bid list.

Item 9E: Police Vehicle

Bids were sought for the replacement of the 2010 police car.

Tri-Star Motors (2014)	\$25,408.00
Tri-Star Motors (2015)	\$26,875.00
McCall Motors (2015)	\$27,156.00



Purchased and installed separately are the lights, siren, console, gun locks, crash bumper, rear seat partition, rear fiberglass seat and radio system. It is also necessary to replace the dash-mounted camera.

Recommended Action #1 – Approve purchase of a 2014 AWD Dodge Charger from Tri-Star Motors off of the State bid list, in the amount of \$25,408.00.

Recommended Action #2 – Award contract to Team Force, Inc. of Johnstown for purchase and installation of police equipment in the amount of \$12,513.04.

Item 9F: Babcock Doors

The following bids were received for replacement of three large sliding doors on the former kiln building at the Babcock property with overhead rollup doors. The bids include removal and disposal of the existing doors.

Overhead Door Company	\$48,779.30
Raynor Door Company	\$60,000.00



The kiln bays are used to store materials such as top soil, mulch and stone, and a loader for use at the facility. Staff believes the cost of the doors to be excessive for that purpose. The old doors are dangerous and must be removed. Staff prefers to go without doors at all, and use other means to protect the materials.

Recommended Action – Reject bids received for overhead doors at the Babcock property.

Item 9G: Cherry Street Extension

Council granted tentative approval to Ordinance #621 extending South Cherry Street in a southerly direction from Prave Street. The Ordinance has been advertised and is ready for final adoption.

Recommended Action– Grant final approval to Ordinance #621 extending South Cherry Street in a southerly direction from Prave Street.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department's activities during the month. A written report was e-mailed to Council separately.

Item 10B: Public Works Department

Public Works Director Dave Dodson will provide a verbal report on the public works department's activities during the month.

Item 10C: Community Development

Community Development Director Danae Koss will provide a verbal report on the community development department's activities during the month.

Item 10D: Recreation Department

Recreation Director Matt Pfeil will provide a verbal report on the recreation department's activities during the month.

* Item 10E: Codes Enforcement

A monthly codes enforcement report is provided in Council's mailbox.

* Item 10F: Ebensburg Municipal Authority

A copy of the minutes of the last municipal authority meeting is included in Council's packet.

Item 10G: Ebensburg Planning Commission – No activity

* Item 10H: Ebensburg Zoning Board – No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.