



Ebensburg Borough Council Meeting
Monday, February 22, 2016
6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
John Cobaugh
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Joe Miller
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

- Item 9A: Approve the minutes of the January 25, 2016 regular monthly meeting of Borough Council.
- Item 9B: Approve the Financial Statement.
- Item 9C: Approve payment of bills. Vote to be recorded reflecting abstention by Councilor Barber on amount owed Barber Oil Company.
- Item 9E: Appoint Scott Cunningham to a 5-year term on the Main Street Partnership, expires 12/2020.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

Item 2A: 2015 Annual Audit

Stephanie Stohon and Meghan Freidhof of Wessel & Company will review the 2015 draft audit with Council. The audit cannot be finalized until additional pension-related information is received from Mockenhaupt Associates, but all aspects involving borough funds are completed.

3. MAYOR'S REPORT

- Item 3A: Report on Police Department**

4. COUNCIL PRESIDENT COMMENTS

5. WATER, WASTEWATER & STORMWATER COMMITTEE

Houser & Kuhar

Item 5A: Report from Severn Trent Services on Wastewater Plant Operations

Plant Supervisor Bernie Kozlovac will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: Upcoming Wastewater Improvement Project

The Municipal Authority will soon complete its evaluation of the wastewater collection system. Engineers need some additional flow data from the northeast corner of town. While that is being collected, borough crews will continue to evaluate the Industrial Park area. The engineers expect to be able to define a project by May that will successfully allow the elimination of the Combined Sewer Overflows (CSO). Design and permitting will be completed during 2016, and a funding application will be ready for submission near year end.

This project will have a cost of \$9 million. The Authority will apply for a grant and low-interest loan from PENNVEST. A portion of the rate necessary to cover the new debt service was implemented in 2013. The balance will be imposed soon. The rate will be adequate to cover the debt in the event 100% of the projected is funded with loans. Implementing the rate now will put the Authority in the best position to receive grant consideration.

Staff expects to present details of the project to a joint meeting of the Authority and Council in May. Information regarding the purpose, scope and cost of the project, along with information about the rate adjustment, will be mailed to all customers. A series of informational public meetings will also be conducted for residents.

Recommended Action – No action required.

6. RECREATION COMMITTEE

Barber & Jacoby

7. STREET COMMITTEE

Cobaugh, Miller & Houser

Item 7A: 2016 PennDOT Resurfacing

Project is scheduled for bidding 4/21/16. Notice to proceed to be issued 6/9/16. Work on West Highland Avenue, South Center Street and New Germany Road will be performed during daylight. All other work will be performed between 6 p.m. and 6 a.m. PennDOT will provide message boards along Routes 22 and 422 warning of delays. Borough will be responsible for marking parking spaces. Contractor will be aware of downtown event schedule. Existing concrete crosswalks will be removed and replaced with “piano key” stripes. PennDOT will replace loop sensors to all traffic signals. Downtown streets will be milled 3½”. Transitions will be patched to eliminate drops, and base coat must be applied within 72 hours.

Recommended Action – No action required.

Item 7B: Holy Name Church

Holy Name Church has requested that the borough install white crosswalk pavement markings across Julian Street and across Alton Street at the front of the church, between the church and the parking lots. The matter was discussed last month and referred to the street committee for a recommendation.

There are several options available to Council:

- 1) Grant the request of Holy Name, and consider future requests on a case by case basis.
- 2) Agree to install the crosswalk(s), but assess the requestor all associated costs. In the case of Holy Name, the cost of materials for a Julian Street crossing would be \$688. The cost for materials for an Alton Street crossing would be \$459. Labor costs would be \$180 and \$90 respectively.
- 3) Agree to install the crosswalk(s), but assess the requestor the cost of materials only.
- 4) Authorize the requestor to install the crosswalk on a borough street, and loan the borough-owned heating equipment necessary to perform the work to the requestor. This is not recommended, as the heating equipment can be dangerous, and the work to be performed is in traffic.
- 5) Deny the request, either because it is deemed unnecessary or because Council does not wish to begin the practice.

If crosswalks are approved as above, staff recommends a few policies:

- 1) If the property owner is assessed for the initial installation, the owner would then be assessed for future maintenance/replacement of the crosswalk, or removal of the crosswalk.
- 2) All regulations applicable to PennDOT crosswalks would apply; i.e. marking patterns and sizes, no mid-block crossings, etc.
- 3) Depressed ADA curbs must exist at the crosswalk location.



Recommended Action – Dependent on discussion.

8. ADMINISTRATION COMMITTEE **Barber, Jacoby & Kuhar**

9. GENERAL BUSINESS

- * Item 9A: Minutes of Previous Meeting(s)
The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting.

- * Item 9B: Financial Statement
The financial statement for January 2016 is presented for approval.

Recommended Action – Approve the January 2016 financial statement and quarterly fund transfers.

- * Item 9C: Bills
A list of bills totaling \$452,402.44 is submitted for approval. The list of bills includes an account in the amount of \$819.62 payable to Barber Oil Company. An abstention will be recorded in the minutes on behalf of Councilor Barber on this particular bill.

Recommended Action – Approve payment of the bills as submitted.

- Item 9D: Update on 2015 Sidewalk Project Finances**
Staff will review with Council the status of finances related to last year’s sidewalk project.

Recommended Action – Dependent on discussion.

- * Item 9E: Main Street Partnership
One vacancy remains on the Main Street Partnership. The Board recommends that Scott Cunningham of Visual Element Media be appointed.

Recommended Action – Appoint Scott Cunningham to a 5-year term on the Main Street Partnership, expires 12/2020.

10. DEPARTMENT REPORTS

- Item 10A: Police Department**

Chief Wyland will provide a verbal report on the police department’s activities during the month. A written report was e-mailed to Council separately.

- Item 10B: Public Works Department**

Public Works Director Jeff Evans will provide a verbal report on the public works department’s activities during the month.

- Item 10C: Community Development**

Community Development Director Danae Koss will provide a verbal report on the community development department’s activities during the month.

- Item 10D: Recreation Department**

Recreation Director Samantha Kemock will provide a verbal report on the recreation department’s activities during the month.

- * Item 10E: Codes Enforcement
A monthly codes enforcement report was forwarded to Council.

- * Item 10F: Ebensburg Municipal Authority
A copy of the minutes of the last municipal authority meeting is included in Council’s packet.

* Item 10G: Ebensburg Planning Commission – No activity

* Item 10H: Ebensburg Zoning Board – No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.