



Ebensburg Borough Council Meeting
Monday, March 25, 2013
6:30 p.m.

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Borough Council
Doug Tusing, President
Deborah Nesbella, Vice-President
Susan Barber
Cecilia Houser
Terry Illig
Dave Kuhar
Joe Lutz

Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 9A: Approve the minutes of the February 25, 2013 regular monthly meeting of Borough Council.

Item 9B: Approve the Financial Statement

Item 9C: Approve payment of bills.

Item 10G: Grant final approval to the Cox subdivision.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

Item 2A: Synergy Environmental

Tammy Hessler and Brian Loughnane of Synergy Environmental will update Council on the status of ongoing efforts to remediate an old release of hydrocarbon product upstream of Lake Rowena, and present an Environmental Covenant.

Item 2B: Lehman Engineers

A representative of Lehman Engineers will update Council on the status of ongoing efforts to remediate an old release in the area of Falchini Beverage.

3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

5. WATER & WASTEWATER COMMITTEE

Kuhar

Item 5A: Report From Severn Trent Services on Wastewater Plant Operations

Plant Supervisor Bernie Kozlovac will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: Water Project

Contract 1: Waterlines and Valves – Mortimer's Excavating, of Pulaski, PA. – Completed installation of new waterlines except for West High Street between Myers & Woodland. The contractor started work on the valve installations and encountered problems with getting water shut off, and issues arose concerning lack of notice to customers, including the courthouse. We have met with Mortimer and we think we have the situation addressed that water cannot be shut off to critical facilities without notice. The Contractor started line replacement in Crestwood on March 18th.

Contract 2: WTP – Hickes Associates of Alexandria, PA. – Completed installation of the 16" influent line to the DAF clarifier. The 16" effluent line is complete except for the connections in the filter pipe gallery. Hickes has installed the air header and underdrains in filter #2. The testing of the underdrains and aeration system is waiting on blower start-up. The aeration system blower and piping are completed to Filter #2. Hickes is waiting for the manufacturer's representative for start-up of the blower. Hickes has replaced valves for filter #2 and two valves for filter #1 and is performing the electrical wiring for the actuated filter valves. Mid Atlantic, subcontractor for the backwash tank, should install the tank in April.

Contract 3: L B Water – Borough has hired four temporary workers, and LB Water has the radio system operational. The meter installers will be trained and begin work on March 25th.

Contract 4: Cambria Systems, Inc. of Sidman – The control system is installed at the plant, Elevated Tank, Ogden Tank, Salt Lick Pump Station. All existing facilities are functional with the control system. Plant operators can now control all existing pumps from the water treatment plant and monitor all tank water levels. Additional equipment continues to be added to the control system as it is installed by Hickes.

Project Coordination - Staff is encountering difficulty in coordinating the work involving water line and valve replacement, and notifying customers that will be affected by work at each site. The Engineer and staff are working to verify that all existing valves have been located and uncovered while the contractor is working in Crestwood.

We need to do a better job on identifying which valves need to be operated to accomplish the work, marking the locations of existing lines and facilities, informing customers of the work schedule and impact, and coordinating the work schedule to lessen the impact on customers. An informational notice is being mailed to all customers in the borough and Mylo Park.

Recommended Action – No action required.

Item 5C: Bids for Chemicals

The cost of chemicals used at the water treatment plant has risen gradually from \$35,000 to over \$105,000 over the past decade. We do not use more chemicals; the cost has increased. Staff advertised for bids for chemicals used not only at the water plant but also at the swimming pool and for ice melting. The request for bids did not include road salt, as that is purchased under the State’s contract. The following bids were received:

<i>Description</i>	<i>Univar</i>	<i>Coyne</i>	<i>Shannon</i>	<i>SAL</i>
1. Cal Hypo Induclor Gran	\$1.95/lb.	\$2.548/lb.		
2. Chlorine 300 gal. tote	\$1.37/lb.			\$3.35/gal.
3. Carusol Liquid Permanganate	\$14.75/gal.	\$13.58/gal.		\$9.45/gal
4. Caustic Soda 50%	\$5.59/gal.			\$2.94/gal
5. Chlorine 150 lb. Cylinder	\$.749/lb.			\$.55/lb.
6. DelPac 2020 Coagulant	\$2.094/gal.			
7. SLI Aqua Mag Phospate	\$9.90/gal.	\$10.57/gal.	\$19.47/gal.	\$6.95/gal.
8. Hydrofluosilicic Acid 23%	\$4.89/gal.			\$5.10/gal.
9. Calcium Chloride Flake	\$.288/lb.			\$.277/lb.

Based on the bids received, the savings realized over current pricing ranges between 8% and 50%, depending on the chemical. Our estimated annual savings will be \$23,100, or 22%.

Recommended Action – Award bids for chemicals as follows:

1. To Univar, Inc. - Items #1, 2, 6 and 8.
2. To SAL Chemical Co. – Items 3, 4, 5, 7 and 9.

6. RECREATION COMMITTEE	Illig, Houser & Nesbella
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Item 6A: Bleachers

There is a desire to have bleachers installed at the three outdoor tennis courts at the tennis center. The bleachers are 4-row x 15’ long. The project is to be paid for from donated funds remaining from the tennis center’s construction (\$17,500), and held in reserve for tennis center projects. The following quotes, including shipping, were received:

	<u>Fixed</u>	<u>Tip-n-Roll</u>
National Recreation Systems	\$4,276	\$4,722
BSN Sports	\$6,050	None
All-Star Bleachers	\$4,184	None



National Recreation Systems was the sole bidder that would provide a tip-n-roll capability on a 4-row bleacher.

Recommended Action – Approve the purchase of 3 tip-n-roll bleacher sets from National Recreation Systems at a cost of \$4,722.

7. STREET COMMITTEE **Lutz & Houser**

Item 7A: Hickory Street

Two months ago Council was informed of the 9-1-1 Center’s desire to have an alley off of Reddinger Street named for proper addressing of three structures. The name of Hickory Street was suggested. The 9-1-1 Center will notify the affected properties of the address change as soon as the change is approved by the post office.

Recommended Action – Approve the name “Hickory Street” for an alley intersecting on the east side of Reddinger Street across from Lloyd Street.

Item 7B: Sidewalk Design

Staff sought proposals from consulting firms for design services for new sidewalks on West High Street, South Center Street and Rowena Drive. There is no intention of actually beginning this sidewalk project until at least 2014, but it is important to have the design completed in advance, especially if an opportunity arises for any grant funds.



The following proposals were received:

CJL Engineering	\$43,000
Keller Engineers	\$51,400
L. R. Kimball	\$67,850
Stiffler McGraw	\$75,500
Gwin Dobson & Foreman	\$77,000
H. F. Lenz Company	\$88,000
EADS Group	\$97,500

The Request for Proposals outlined the selection criteria that would be considered when reviewing the proposals including the overall quality of the proposal, consultant qualifications and experience, recommendations of previous clients, experience in sidewalk design and working with PennDOT, and the cost of design.

Based upon the above criteria, staff recommends that Keller Engineers be engaged to complete the design for this future sidewalk project.

Recommended Action – Hire Keller Engineers to complete the design of sidewalks for West High Street, East High Street and Rowena Drive, per the proposal submitted in response to the recent RFP.

Item 8A: Tax Collector

Nicole Ream, the local tax collector, has announced that she will not be seeking reelection. Her term will end December 31, 2013. She has an opportunity to pursue her PhD and further her teaching career.

The deadline for filing a candidate's petition for election in the primary has already passed. There will be no candidates on the ballot in the upcoming primary election. Persons may seek a write-in nomination. The candidate that receives at least ten write-in votes and gains the most write-in votes will be that party's candidate in the general election.

Recommended Action – No action required.

Item 8B: Temporary Workers

Four temporary workers were hired last month for the upcoming water meter conversion project. Mr. Leary is unable to accept the position. Staff recommends that LuAnne Niebauer be hired for the vacant spot.

Recommended Action – Approve hiring LuAnne Niebauer for a temporary meter installation position, effective 3/25/2013, at the rate of \$9.00/hr.

Item 8C: Summer Workers

Applications for summer positions were due on March 15th, and staff has reviewed those. The following are recommended for summer employment.

Summer Maintenance

Matt Bopp	Coronet Lane	4 th yr.
Josh Bracken	West Highland Avenue	3 rd yr.
Colin Illig	East Crawford Street	3 rd yr.
Zachary Ambrisco	West Sample Street	3 rd yr.

Summer Public Works

Zachary Nedwreski	Municipal Road	2 nd yr.
Bretton Nedwreski	West Milton Street	2 nd yr.
Steven Papuga	Maple Avenue	2 nd yr.

Water Plant Project

Tanner Ambrisco	West Sample Street	1 st yr.
Chase Dill	West Crawford Street	1 st yr.
Ryan Leary	East Sample Street	1 st yr.

Memorial Field

Nicholas Myers	North Beech Street	1 st yr.
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There were nine other applicants for the above positions. One borough resident was not available for enough hours. All others were from out of the area.

Swimming Pool Manager

The Recreation Board and staff recommend that Kimberly Franey be hired as the swimming pool manager. Kim has been a lifeguard and manager at Chrichton McCormick Park in Portage for five years, and is the aquatic program coordinator for Central Cambria High School and YMCA.

Lifeguards

Emily Hansen	East Crawford Street	6 th yr.
Chelsea Nelson	Jamesway Road	3 rd yr.
Luke Marcinko	East Highland Avenue	3 rd yr.
Alicia Archangelo	Tanner Street	2 nd yr.
Miranda Nalisnick	Pindleton Ridge Road	2 nd yr.
Zach Mazzarella	Mylo Park	2 nd yr.
Josh Remillard	East Sample Street	2 nd yr.
Francis Horne	Helen Street	2 nd yr.
Allison Risaliti	East Highland Avenue	2 nd yr.
Ashley Evans	Pensacola Road	2 nd yr.
Jessica Schaffer	East Crawford Street	1 st yr.
Tara Chappell	Morgan Heights, Portage	1 st yr.
Gabrielle Gironda	A Frame Road	1 st yr.
Jordan Johnson	East Highland Avenue	1 st yr.
Erica Kozorosky	North Marian Street	1 st yr.
Tyler Weigel	Pinelock Street, Mineral Point	1 st yr.
Janessa Neighbors	East High Street	1 st yr.

Recommended Action #1 – Hire the eleven persons recommended above for summer maintenance positions at rate of \$7.25/hr.

Recommended Action #2 – Hire Kimberly Franey as swimming pool manager at rate of \$11.50/hr; 35 hrs/week.

Recommended Action #3 – Hire the seventeen persons recommended above for lifeguard positions at rate of \$7.25/hr.

Recommended Action #4 – Hire Ron Jacobs as the summer work supervisor at rate of \$12.50/hr.

Recommended Action #5 – Hire Charmaine Aurandt for landscaping at rate of \$8.10/hr.

9. GENERAL BUSINESS

- * Item 9A: Minutes of Previous Meeting(s)
The minutes of the previous meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting.

- * Item 9B: Financial Statement
The financial statement for February 2013 is presented for approval. A 12-month fund balance analysis is also included.

Recommended Action – Approve the February 2013 financial statement.

- * Item 9C: Bills
A list of bills totaling \$333,879.28 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: Parking Permits

The Borough sells parking permits for use in any of the three parking lots (Prave, municipal, Penn Eben). The permit costs \$20/mo. The permit does not reserve a specific spot in the parking lot, but does allow free parking in any space in any lot. The going rate for private lots in Ebensburg is \$25 per month. One lot owner has requested that the Borough increase its fee so that the public fee is not less than the private fee.

A suggestion has also been made that specific spaces be assigned to permit holders, preferably using those spaces that are deepest in the lot. “Permit parking” signs would be installed instead of meters. We had that procedure years ago, and there are at least two disadvantages to reverting to that. First, it makes it difficult to perform winter maintenance when the permit holders use the same spaces continually. That is why they are encouraged to vary which space they use. Second, spaces signed for permit holders are never available for anyone else, thus decreasing the total number of spaces available. The permit holders understand that they are not guaranteed an available parking space. The permit simply provides “free” parking in any available space in the lot.

Recommended Action – Dependent on discussion.

- * Item 9E: Spring Clean-Up
Lee Disposal has scheduled the annual spring clean-up for Tuesday, April 30th and Wednesday, May 1st. Notice has been mailed to all residents.

Recommended Action – No action required.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department’s activities during the month. A written report was e-mailed to Council separately.

Item 10B: Public Works Department

Public Works Director Dave Dodson will provide a verbal report on the public works department’s activities during the month.

Item 10C: Community Development

Community Development Director Danae Koss will provide a verbal report on the community development department’s activities during the month.

Item 10D: Recreation Department

Recreation Director Matt Pfeil will provide a verbal report on the recreation department's activities during the month.

* Item 10E: Codes Enforcement

A monthly codes enforcement report is provided in Council's mailbox.

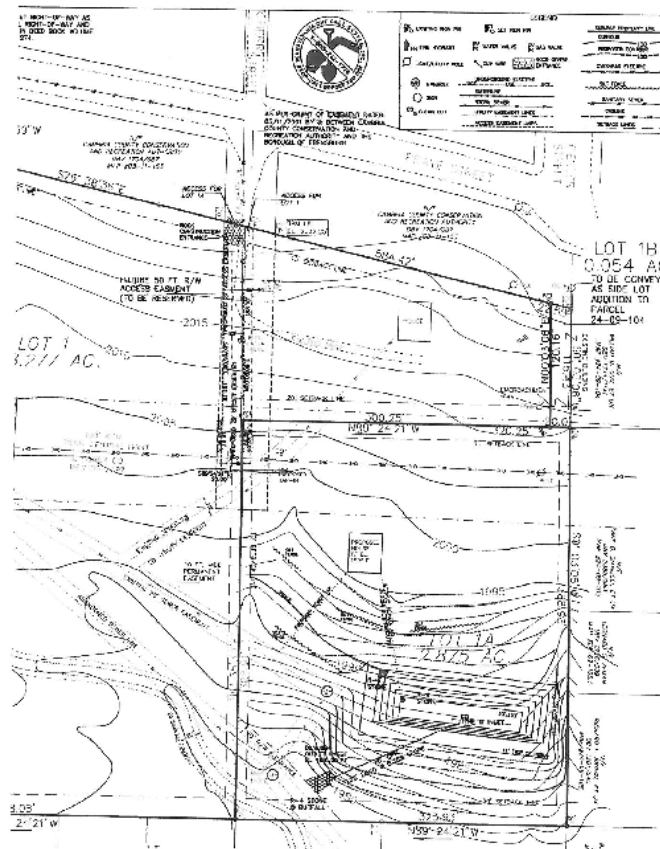
* Item 10F: Ebersburg Municipal Authority

A copy of the minutes of the last municipal authority meeting is included in Council's packet.

* Item 10G: Ebersburg Planning Commission

1) Cox Subdivision

The planning commission granted tentative approval to a minor subdivision of property owned by Bill Cox, situated south of Prave Street. Five separate lots were originally proposed, but that application was denied due to issues related to streets and access. This amended application proposes only one additional lot (1A), and a minor side lot line amendment.



Recommended Action – Grant final approval to the Cox subdivision plan.

* Item 10H: Ebensburg Zoning Board – No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.