

The regular monthly meeting of the Ebensburg Borough Council was called to order on Monday, March 24, 2014 at 6:28 p.m. at the Ebensburg Municipal Building, 300 W. High Street, Ebensburg, by Council President Doug Tusing.

Present: Doug Tusing, President
Susan Barber, Vice President
Cecilia Houser
Dave Kuhar
Joe Miller
Theresa Jacoby

Absent: Joe Lutz

Others: Blair Pawlowski, Solicitor
Randy Datsko, Mayor
Dave Dodson, Public Works Director
Bernie Kozlovac, Plant Supervisor
Terry Wyland, Chief of Police
Danea Koss, Community Development Director
Matt Pfeil, Recreation Director
Rachel Vasilko, The Mountaineer Herald
Kelly Cernetich, The Altoona Mirror

Audience: 4

A. The Pledge of Allegiance was recited.

B. **Public Comments** – None.

C. **Consent Agenda**

Mr. Miller made a motion to approve the consent agenda, containing the following items:
(Barber) Motion passed unanimously.

1. Approve the minutes of the February 24, 2014 regular monthly meeting of Borough Council.
2. Approve the Financial Statement.
3. Approve payment of bills.
4. Approve advertising for sale a 1998 Massey Ferguson tractor and 1998 bucket truck.
5. Make it a matter of record that electric accounts have been changed to American Power at a rate of 8¢/kW, on a month-to-month non-contractual basis.

D. **Appointments to Address Council** –

1. Stephanie Stohon & Mike Lamb from Wessel & Company gave an overview of the executive summary of the 2013 audit. They thanked Council for choosing Wessel & Company to serve as the Borough's auditor.

E. **Mayor's Report** – None

F. **Council President Comments** – None

G. **Water/Wastewater Committee**

1. There were three excursions for the month of February 2014. All having to do with nitrogen ammonia averages caused by extremely cold weather. Plant flows averaged 1.213 MGD and 8.8 dry tons of sludge were hauled away to the landfill. Mr. Kozlovac, Plant Supervisor, provided a verbal report on activities at the wastewater plant during the month.

H. Recreation Committee - None

I. Street Committee

1. It was the consensus of council to delay the sidewalk project until 2015 because of the delay in the obtaining the Highway Occupancy Permit (HOP) and the availability of a new round of Transportation Alternatives Program (TAP) funding.
Ms. Houser made a motion to adopt Resolution #2014-04 authorizing a grant application to PennDOT under the Transportation Alternatives Program. (Kuhar). Motion passed unanimously.
2. The Evelyn A. Falchini Trust has filed a petition for Council to vacate Hemlock Street. This is sought in conjunction with the plan of Sheetz, Inc. to acquire by lease all properties abutting Hemlock Street from the Falchini Trust, and to construct a new convenience store on the merged properties. Mr. Miller made a motion to grant tentative approval to Ordinance #611 vacating Hemlock Street, and advertise for public inspection and the right for public hearing.
3. Mr. Miller made a motion to grant final approval last month to Ordinance #610 prohibiting parking in the 300 block of West Alton Street. The Ordinance has been advertised and is ready for final adoption. (Barber) Motion passed unanimously.

J. Administration Committee

1. Ms. Barber made a motion to hire Christopher Bopp as a full-time police officer for Ebsburg Borough. (Miller) Motion carried unanimously.
2. Ms. Barber made a motion to adopt Resolution 2014-05 adopting the Ebsburg Borough Civil Service Rules & Regulations. (Houser) Motion carried unanimously.
3. Ms. Barber made a motion to appoint Margaret Jubas as an alternate to the Civil Service Commission, term expires 12/2015. (Kuhar) Motion passed unanimously.
4. Ms. Barber made a motion to hire Paul Mummert, Jr. and L. Anthony Woodard as part-time police officers, rate of \$12.50/hr subject to results of a psychological examination.
5. Ms. Jacoby made a motion to approve hiring Ted Farabaugh and Tom Kitchick for temporary hydrant maintenance positions, effective as soon as weather permits, at the rate of \$9.00/hr. (Barber) Motion passed unanimously.
6. Ms. Jacoby made a motion to hire the six persons recommended below for summer maintenance positions at a rate of \$7.25/hr. (Houser) Motion carried unanimously.

Summer Maintenance

Josh Bracken	West Highland Avenue	4 th yr.
Tanner Ambrisco	Ogden Street	2 nd yr.
Nathan Knopp	East High Street	1 st yr.

Summer Public Works

Steven Papuga	Maple Avenue	3 rd yr.
Joshua Surkovich	North Spruce Street	1 st yr.

Memorial Field

Nicholas Myers	North Beech Street	2 nd yr.
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7. Ms. Jacoby made a motion to hire Kim Franey as swimming pool manager at rate of \$11.50/hr; 35 hrs/week. (Barber) Motion carried unanimously.
8. Ms. Jacoby made a motion to hire the fifteen persons recommended below for lifeguard positions at rate of \$7.25/hr. (Miller) Motion carried unanimously.

Lifeguards

Emily Hansen	East Crawford Street	7 th yr.
Luke Marcinko	East Highland Avenue	4 th yr.
Miranda Nalisnick	Pindleton Ridge Road	3 rd yr.
Josh Remillard	East Sample Street	3 rd yr.
Francis Horne	Helen Street	3 rd yr.
Allison Risaliti	East Highland Avenue	3 rd yr.
Ashley Evans	Pensacola Road	3 rd yr.
Jessica Schaffer	North Julian Street	2 nd yr.
Gabrielle Gironda	A Frame Road	2 nd yr.
Jordan Johnson	East Highland Avenue	2 nd yr.
Erica Kozorosky	North Marian Street	2 nd yr.
Tyler Weigel	Pinelock Street, Mineral Point	2 nd yr.
Lauren Wingard	St. Francis University	1 st yr.
Cooper Gilkey	Pinelock Street, Mineral Point	1 st yr.
Jocelyn Simmers	428 Vetera Road	1 st yr.

9. Ms. Jacoby made a motion to hire Corey Myers and Peter Schaffer for concessions at rate of \$7.25/hr. (Kuhar) Motion carried unanimously.
10. Ms. Jacoby made a motion to hire Ron Jacobs as the summer work supervisor at rate of \$12.75/hr. (Miller) Motion carried unanimously.
11. Ms. Jacoby made a motion to hire Charmaine Aurandt for landscaping at rate of \$8.27/hr. (Kuhar) Motion carried unanimously.

K. General Business

1. It is necessary to make improvements to our method of document storage. Staff is recommending making an investment in a digital document storage system. Ms. Houser made a motion to approve the purchase of a digital record storage system from Advanced Office Systems in the amount of \$4,990. (Kuhar) Motion passed unanimously.
 Ms. Houser made a motion to approve the purchase of seven desktop scanners from HMB Capture in the amount of \$6,055. (Kuhar) Motion passed unanimously.
 Ms. Houser made a motion to approve the purchase of one large format 36" scanner from First in Scanner in the amount of \$4,306. (Barber) Motion passed unanimously.
2. Staff is recommending the purchase of a new utility billing software as the current system is outdated and cumbersome. Ms. Barber made a motion to approve the purchase of Muni-Link billing software. (Houser) Motion passed unanimously.
3. The borough's computer network server is experiencing recurring issues involving connectivity and remote access. Staff recommends the purchase of a new network server. Ms. Houser made a motion to approve the purchase of network server at a cost of \$12,071. (Jacoby) Motion passed unanimously.
4. It is necessary to replace a 1998 tractor mower. The purchase was anticipated in the capital budget. Three bids were received:

Ray's Lawnmower	Exmark	\$10,567.00
Pristow's	Toro	\$10,639.00
Hercules Equipment	Ferris	\$10,200.00

Ms. Barber made a motion to approve the purchase of a 72" zero-turn mower from Hercules Equipment of Ebensburg in the amount of \$10,200. (Houser) Motion passed unanimously.

5. Due to their replacement, the old Massey Ferguson tractor and bucket truck should be advertised for sale. Ms. Houser made a motion to approve the advertising for sale of the 1998 Massey Ferguson tractor and 1998 bucket truck. (Jacoby) Motion passed unanimously.

L. Department Reports

1. **Police Department** – Chief Wyland thanked Council for hiring full-time officer, Chris Bopp. He announced that part-time officer Gonzalez would be leaving in April.
2. **Public Works Department** - Mr. Dodson reported on last month's activities including an update on the water meter project, annual updates to the Emergency Response Plan, putting together a SOP and purchasing equipment for the hydrant maintenance program.
3. **Community Development** – Ms. Koss reported on last month's activities including updates on upcoming events, the Our Town Ebensburg program set to air May 22nd, the Trail Town Program launch meeting on April 15th and interviews with summer internship candidates.
4. **Recreation Department** – Mr. Pfeil reported on activities at the YPCC including basketball, baseball and tennis program updates. He included that the Borough's recreation facilities will be featured on the upcoming Our Town Ebensburg program.
5. **Ebensburg Planning Commission** – Mr. Kuhar made a motion to waive the setback requirement contained in the Land Development Ordinance for the Church of the Nazarene parking log project. (Miller) Motion passed unanimously.

Mr. Kuhar made a motion to grant final approval to the Church of the Nazarene land development plan. (Barber) Motion passed unanimously.

M. Media Comments/Questions

Ms. Cernetich asked what the timeframe is for the Sheetz project.

N. Public Comments – None

O. Executive Session

Council entered into an executive session at 7:42 pm to discuss an issue specific to the water treatment plant that involved personnel and union-related matters. It will not involve a decision and no further business is expected to be considered at its conclusion.

There being no further business, Ms. Barber made a motion to adjourn. (Miller) Motion passed unanimously.

Meeting Adjourned: 8:12 p.m.

Minutes Recorded by:

Danea Koss
Community Development Director