

APPLICATION CONTINUED....

REQUIRED: Sales Tax ID# _____

Event participation _____ yrs.

Detailed description of items you will be selling:

Special Requests*:

**Please note: The committee makes every attempt to satisfy all needs, but cannot make any guarantees.*

HOLD HARMLESS AGREEMENT AND PHOTO RELEASE - Exhibitor releases and holds harmless the facility that is being used, sponsors, owners, managers, merchants association, agents, volunteers, servants and employees of PotatoFest, the Borough of Ebensburg, the County of Cambria and Ebensburg Main Street Partnership from all responsibility, personal liability, loss or damage, theft, fire, loss of life, personal injury and/or damage to property that may arise or occur to exhibitor, his employees, agents, servants, associates, goods, property or public and from any conditions whatsoever that may arise while the premises are in use, during show hours or when closed after show hours. The PotatoFest committee reserves the right to accept or reject any applications. We reserve the right to remove exhibitor and exhibits if agreements or rules are not complied with and whose conduct is not acceptable. Misrepresentation on part of exhibitor in any form will result in cancellation of space and total loss of fee. Entry constitutes an agreement that exhibitor and his representative take no legal action against any of the above. By signing below, I hereby grant my consent to use my photograph, whether still or in motion, for use in editorial, promotion, business, or any other purpose. Ebensburg Borough may exercise its rights in any way it sees fit for production, advertising, or other purposes. This agreement entered into, in accordance with the laws of the Commonwealth of Pennsylvania.

Signature of Exhibitor _____

Date: _____

**Return to: EMP - PotatoFest,
300 W. High Street, Ebensburg, PA 15931**



PotatoFest
300 West High Street
Ebensburg, PA 15931



SEPTEMBER 24, 2016

**VENDOR
APPLICATION**



Deadline: August 5, 2016
WWW.POTATOFEST.COM



REQUIREMENTS

ALL VENDORS MUST....

1. **Sell something!** No promotional booths will be allowed. Exceptions will be made ONLY for sponsors of the event.
2. **Use a 10' x 10' tent.** Vendors purchasing two spaces may use a 10' x 20' tent. Sides for tents are not required, but strongly encouraged.
3. **Secure their own tent.** Vendors must provide tie downs and/or sandbags for safety reasons.
4. **Provide their own tables and chairs.** These are not provided.
5. **Remove their own trash.** Vendors will be charged a \$50.00 clean-up fee for any trash left behind.
6. **Be set-up** by 8:00 am and remain until the event concludes at 5:00 pm.
7. **Occupy** their booth at ALL times!
8. **Purchase electricity**, if it is needed. There are limited locations where electricity is provided and will be reserved on a first-come, first-served basis. There is a \$20 hook-up fee PER outlet.
9. **Supply your own extension cords**, if purchasing electricity. All cords must be 150 ft. or longer and be **covered** with a carpet.

ATTENTION ALL VENDORS!

Enclose TWO non-returnable photos of your products or email photos to: dkoss@ebensburgpa.com

***Note:** Food vendors DO NOT need to submit photos of items.

All applications are reviewed monthly by an approval committee. You will be notified of acceptance or denial, and all applications are accepted at the discretion of the committee. No changing or swapping of spaces or misrepresentation of an applicant will not be tolerated. Failure to not obey all requirements or notify committee of a cancellation in advance will affect future participation.

***Please note:** No one is guaranteed the same space as they had in previous years.

FEE PER 10' x 10' SPACE

Crafters	\$60.00
Food Vendors	\$125.00
Non-Profit	\$60.00
Collectible Vendors <i>All collectible vendors will be placed together in an outside location.</i>	\$80.00
Electricity (per 110 hook-up) 110 hook-up = 3 crock pots OR 2 roasters. Vendors who do not order the appropriate # of hook ups may NOT be permitted to participate in future years. Onsite additions will NOT be permitted.	\$25/\$40 or 220v \$50.00

NO REFUNDS AFTER: AUGUST 5, 2016

SET-UP:

Saturday, September 24, 6:30am - 8:00am

TEAR DOWN:

Saturday, September 24, 5:00 pm - 6:00pm

- **NO VENDORS WILL BE ALLOWED TO SET-UP THE DAY BEFORE THE EVENT.**
- **ALL VEHICLES MUST BE REMOVED FROM STREETS BY 8:00AM.**
- **VENDORS WILL HAVE 20 MINUTES TO UNLOAD THEIR VEHICLES AND BOOTHS CAN BE SET-UP AFTER THE VEHICLE IS REMOVED FROM THE STREET. *EVENT VOLUNTEERS WILL BE AVAILABLE TO HELP YOU UNLOAD, JUST ASK!***
- **NO VEHICLES ARE PERMITTED TO PULL INTO MEMORIAL PARK TO UNLOAD, ONLY TRAILERS STAYING IN THE PARK FOR THE ENTIRE EVENT ARE PERMITTED.**

All PotatoFest logos have been trademarked. You must have prior approval from the Ebsensburg Main Street Partnership to use any of the trademarked logos or a fee will be assessed.

The PotatoFest Committee has the right to remove any vendor selling items that could be used as a weapon and/or are not the same items submitted on their original application.

2016 POTATOFEST APPLICATION

Applicant MUST complete entire form and sign the reverse in order to be processed.

Business _____

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____

Email _____

Website _____

Check all that apply:

- Crafter
- Food Vendor
- Non-Profit
- Collectible Vendor
- Electricity*

Quantity	Price / Space
	\$60.00
	\$125.00
	\$60.00
	\$80.00
	\$25/\$40/\$50

***110 hook-up = 3 crock pots or 2 roasters = (1) \$25 or (2) \$40 or 220v hook-up = \$50**

- I am bringing a generator*
**Generators are NOT permitted in Penn Eben or Memorial Park.
 All generators MUST have 150 ft. cord and cord must be covered with a carpet.

TOTAL: _____

Method of Payment:

- Check # _____ Payment made online

Enclosed

**Checks made payable to: EMP
 Pay online at: www.potatofest.com**

PLEASE READ AND SIGN REVERSE BEFORE MAILING

