



Ebensburg Borough Council Meeting
Monday, June 25, 2018
6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
John Cobaugh
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Scot May

Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

- Item 6B: Make it a matter of record that Olivia Ratchford and Sam Archangelo have been hired at the tennis center at the rate of \$8.50/hr.
- Item 8A: Make it a matter of record that Harry Gearhart was hired at rate of \$10.00/hr. for summer maintenance.
- Item 9A: Approve the minutes of the May 21, 2018 regular monthly meeting of Borough Council.
- Item 9B: Approve the Financial Statement.
- Item 9C: Approve payment of bills. Vote to be recorded reflecting abstention by Councilor Kuhar on amounts owed Dave Kuhar and Ebensburg Country Club.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

3. MAYOR'S REPORT

- Item 3A: Report on Police Department**

4. COUNCIL PRESIDENT COMMENTS

5. WATER, WASTEWATER & STORMWATER COMMITTEE

Houser, Kuhar & May

Item 5A: Report from Inframark on Wastewater Plant Operations

Plant Supervisor Mark Wirfel will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: Wastewater Project

The project began during the last week of May. Weekly project updates are being posted to the borough's website and Facebook page.

Recommended Action – No action required.

* **Item 5C: Inframark Proposal for Water Treatment Plant Operations**

The Water/Wastewater Committee met and considered a proposal from Inframark to manage operations at the water treatment plant, in the same manner that they do for the wastewater plant. Due to costs, the committee recommends that the proposal be rejected, and that the operation of the water treatment plant continue in-house.

Recommended Action – No action required.

6. RECREATION COMMITTEE

Barber, Jacoby & May

Item 6A: Lake Rowena

The County Conservation District and the PA Fish Commission wish to undertake a project of shore stabilization and fish habitat at Lake Rowena. The Conservation District will serve as the Grantee in a funding application to DCED's Growing Greener Program. The Borough will have no obligations during the project, except to allow access to the property. The project will correct the erosion and steep drop offs that have occurred along the shoreline.

Recommended Action – Agree to authorize the Cambria County Conservation District to seek funding for, administer and undertake a project at Lake Rowena.

* **Item 6B: Tennis Center Hires**

The Recreation Director recommended the hiring of Olivia Ratchford and Sam Archangelo for part-time front desk duties at the tennis center, replacing Emmy Sikora who is now attending college. Both are members of the tennis center.

Recommended Action – Make it a matter of record that Olivia Ratchford and Sam Archangelo have been hired at the tennis center at the rate of \$8.50/hr.

7. STREET COMMITTEE

Cobaugh & Houser

Item 7A: Sidewalk Project

Council issued an RFP for design of a proposed sidewalk project. The seven responses are:

| | |
|-----------------------|----------|
| L. R. Kimball | \$43,125 |
| Nittany Engineering | \$45,876 |
| HF Lenz | \$48,270 |
| Stiffler-McGraw | \$51,000 |
| Keller Engineering | \$85,300 |
| Bassett Engineering | \$96,140 |
| Gwin Dobson & Foreman | \$98,885 |

The Request for Proposals outlined the selection criteria that would be considered when reviewing the proposals including the overall quality of the proposal, consultant qualifications and experience, recommendations of previous clients, experience in sidewalk design, and the cost of design. All firms demonstrated an unquestionable ability to complete the proposed project. After consideration of all factors, staff recommends that Kimball be awarded a contract for sidewalk design.

The earliest that any further action could be taken on this project will be in 2019. Construction bids could be sought in early 2019 while the sewer project is winding down. Actual construction could not begin until late spring or early summer, following completion of the sewer project.

Recommended Action – Award a contract in the amount of \$43,125 to L. R. Kimball for design of a sidewalk project.

8. ADMINISTRATION COMMITTEE

Barber, Jacoby & Kuhar

* Item 8A: Part-time Maintenance

Make it a matter of record that Harry Gearhart was hired at rate of \$10.00/hr. for summer maintenance.

Recommended Action – No action required.

* Item 8B: AFSCME Agreement

The AFSCME labor agreement expires at the end of 2018. The initial negotiating session is scheduled for June 27th.

Recommended Action – No action required.

9. GENERAL BUSINESS

- * Item 9A: Minutes of Previous Meeting(s)
The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

- * Item 9B: Financial Statement
The financial statement for May 2018 is presented for approval.

Recommended Action – Approve the May 2018 financial statement.

- * Item 9C: Bills
A list of bills totaling \$206,406.89 is submitted for approval. The list of bills includes accounts in the amount of \$1,247.00 payable to Dave Kuhar and \$4,714.00 payable to Ebensburg Country Club (YPCC golf tournament and pro shop awards). An abstention will be recorded in the minutes on behalf of Councilor Kuhar on these bills.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: Engineering Request for Proposals (RFP)

Council issued an RFP for consulting engineering services for the borough and the airport. Five proposals were received.

L. Robert Kimball & Associates, Ebensburg
Keller Engineers, Hollidaysburg (w/ GAI Consultants)
Bassett Engineering, Montoursville (w/ GAI Consultants)
CPS Surveys, Ebensburg (w/ C&S Companies)
Stiffler-McGraw, Hollidaysburg (w/ Delta Airport Consultants)

An analysis of the selection process is included in Council's packet. The selection committee was comprised of Mayor Datsko, Council President Tusing and the Borough Manager. The committee recommends that L. R. Kimball be engaged to provide ongoing consulting engineering services to the borough and airport.

Recommended Action – Designate L. R. Kimball as the engineering consulting for the Borough and Ebensburg Municipal Airport.

Item 9E: Garbage Contract

Several issues have arisen with the garbage collection contract. Most involved customers being repeatedly skipped along the route, or the separate collection of recyclables. The Mayor and staff met with the owner of Pro Disposal on June 19th, and are hopeful that the issues will be corrected.

Recommended Action – No action required.

Item 9F: Property Maintenance Enforcement

Routine property maintenance inspections were conducted during May. Fifty-three violation notices were mailed. The vast majority of those are for high grass/weeds and are quickly corrected by the property owners. Borough crews had to cut high grass at two properties. About a dozen of the notices are for junk in yards and abandoned vehicles. It was necessary to file civil complaints on only two properties. All other violations were corrected by the property owners.

None of the violations were for building conditions. The only building in town deemed to be a violation is the house at 209 East Ogle Street, recently acquired by the borough for demolition. That house will be razed later this year with a county grant. In the meantime, borough crews have secured the building and are caring for the yard.

Recommended Action – No action required.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department’s activities during the month.

Item 10B: Public Works Department

Public Works Director Jeff Evans will provide a verbal report on the public works department’s activities during the month.

Item 10C: Community Development

Community Development Director Dana Koss will provide a verbal report on the community development department’s activities during the month.

Item 10D: Recreation Department

Recreation Director Dirk Johnson will provide a verbal report on the recreation department’s activities during the month.

* Item 10E: Codes Enforcement

A monthly codes enforcement report was forwarded to Council.

* Item 10F: Ebensburg Municipal Authority

A copy of the minutes of the last municipal authority meeting is included in Council’s packet.

* Item 10G: Ebensburg Planning Commission – No activity

* Item 10H: Ebensburg Zoning Board – No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.