

# APPLICATION CONTINUED.....

REQUIRED: Sales Tax ID#

For all questions concerning your sales tax ID or if you need to apply for an ID#, go to [www.revenue.state.pa.us](http://www.revenue.state.pa.us)

Returning or New Vendor: \_\_\_\_\_

Detailed description of items you will be selling:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE SUBMIT **TWO** NON-RETURNABLE PHOTOS OF YOUR PRODUCTS or EMAIL PHOTOS TO: [dkoss@ebensburgpa.com](mailto:dkoss@ebensburgpa.com)

HOLD HARMLESS AGREEMENT AND PHOTO RELEASE - Exhibitor releases and holds harmless the facility that is being used, sponsors, owners, managers, merchants association, agents, volunteers, servants and employees of Dickens, the Borough of Ebensburg, the County of Cambria and Ebensburg Main Street Partnership from all responsibility, personal liability, loss or damage, theft, fire, loss of life, personal injury and/or damage to property that may arise or occur to exhibitor, his employees, agents, servants, associates, goods, property or public and from any conditions whatsoever that may arise while the premises are in use, during show hours or when closed after show hours. The Dickens committee reserves the right to accept or reject any applications. We reserve the right to remove exhibitor and exhibits if agreements or rules are not complied with and whose conduct is not acceptable. Misrepresentation on part of exhibitor in any form will result in cancellation of space and total loss of fee. Entry constitutes an agreement that exhibitor and his representative take no legal action against any of the above. By signing below, I hereby grant my consent to use my photograph, whether still or in motion, for use in editorial, promotion, business, or any other purpose. Ebensburg Borough may exercise its rights in any way it sees fit for production, advertising, or other purposes. This agreement entered into, in accordance with the laws of the Commonwealth of Pennsylvania.

Signature of Exhibitor

Date: \_\_\_\_\_

**REGISTRATION FORM MUST BE COMPLETED IN ITS ENTIRETY INCLUDING PHOTOS & SIGNATURE TO BE PROCESSED.**



**Dickens of a Christmas**  
300 West High Street  
Ebensburg, PA 15931



**Craft Show - Saturday  
December 1, 2018**

**Deadline: October 5, 2018**



## RULES AND REGULATIONS

- All vendors are strongly encouraged to dress in Dickens-style period costumes of the Victorian era. Ideas are provided on our website at [www.EbensburgDickens.com](http://www.EbensburgDickens.com)!
- No refunds after application deadline date.
- No vans or vehicles will be permitted on the street or sidewalk during the festival
- To facilitate traffic flow during set-up, all vendors must unload their goods and drop them into their assigned space as quickly as possible, and remove their vehicle from the front of the fire station **before** setting up! At the end of the event, booths must be dismantled and ready to load **before** vehicles are brought to the fire station.
- Exhibitors are responsible for their own trash removal. Please leave the area as clean as you found it.
- All applications are reviewed on a first-come first-serve basis! No changing or swapping of spaces will be allowed. Spaces may not be shared with any non-applicant.
- Failure to notify the Dickens committee of a cancellation in advance will affect future participation.
- Locations will be locked between 9:00p.m. Friday and 7:00a.m. Saturday for security
- All vendors must be out of the fire hall and VFW by 6:00p.m. on Saturday.

For Additional Information:

# [www.EbensburgDickens.com](http://www.EbensburgDickens.com)

Ebensburg Borough office at (814) 472-8780

## CRAFT SHOW GUIDELINES



**Date:** SATURDAY ONLY - December 1, 2018

**Time:** 8:00am – 4:00pm

**Registration Deadline:** October 5, 2018

**Craft Show Location:** Inside Dauntless Fire Station & VFW

**Show Format:** Once again this year, all aspects of the event will follow a Dickens-style theme. All craft booths choosing to be part of the craft show **MUST** feature handmade items only. The overall event is to maintain a Dickens theme. All vendors must have something Victorian (decorations, etc.) associated with their booth. We also encourage all to dress up, even with something as small as a scarf or Victorian-style hat.

This is not an event for cotton candy, pop guns, sports cards, silly string, beanie babies and other such items normally found at street carnivals. The atmosphere is to maintain a Victorian theme and vendors are encouraged to dress up.

**Space Size:** We will supply each vendor with one 8' table & 2 chairs per space.

- If in the firehall, approximately four additional feet will be behind your chairs and two feet in between tables. (Total space size is approx 8' x 8')
- If in the VFW, there is very little space behind your chairs and about a foot in between tables. (Total space size is approx. 3' x 8')

**Fee Per Space:** \$30.00

**Set-Up:** Friday 6:00pm - 8:00pm & Saturday 7:00am - 8:00am

**Teardown:** 4:00pm – 6:00pm

**Electricity:** Not provided (if you absolutely need electricity for your booth display, please notify us and we will do our best to place you near a plug)

## 2018 CRAFT VENDOR APPLICATION

Applicant **MUST** complete entire form and sign the reverse in order to be processed.

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_


I'd prefer my spot to be located in: \_\_\_\_\_ Firehall  
\_\_\_\_\_ VFW

Note special instructions here: \_\_\_\_\_

Number of spaces requested:

\_\_\_\_\_ X \$30.00 = \_\_\_\_\_

Please make checks payable to: **EMSP (Ebensburg Main Street Partnership)** & return to:

EMP - Dickens of a Christmas  
300 W. High St.  
Ebensburg PA, 15931 

*If application is denied, checks will not be returned, they will be shredded.*