



Ebensburg Borough Council Meeting Monday, September 24, 2018 6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
John Cobaugh
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Scot May

Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 9A: Approve the minutes of the August 27, 2018 regular monthly meeting of Borough Council.

Item 9B: Approve the Financial Statement.

Item 9C: Approve payment of bills.

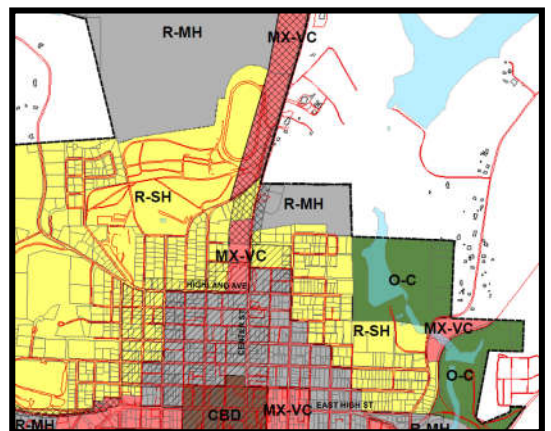
Item 10G: Grant final approval to a lot merger at 508 North Spruce Street.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

Item 2A: Central Commons, North Center Street
Joe Sinclair wishes to discuss the potential rezoning of the former middle school football field from Single-Household Residential to Mixed Use-Village Commercial.

Item 2B: East Sample Street
Several residents of East Sample Street wish to discuss the future sidewalk project.



3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

5. WATER, WASTEWATER & STORMWATER COMMITTEE

Houser, Kuhar & May

Item 5A: Report from Inframark on Wastewater Plant Operations

Plant Supervisor Mark Wirfel will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: Wastewater Project

The project is proceeding in the southern sections of the borough. The project is 15% complete, however, 25% of the contract time has elapsed. Restoration of streets and yards is expected to begin the week of September 24th.

Recommended Action – No action required.

6. RECREATION COMMITTEE

Barber, Jacoby & May

Item 6A: YPCC Lease

Two leases for YPCC basement office space are submitted for Council approval. The first is an amended lease with Child Development Corporation for a reduced amount of space at the rate of \$9.08/sq. ft. The second is a new lease for the rear office area with Goodwill (PA CareerLink) at the rate of 10.50/sq. ft. Both are 3-year leases expiring August 2021 and September 2021, respectively.

Recommended Action #1 – Approve an amended lease with Child Development Corporation for YPCC office space at the rate of \$9.08/sq.ft.

Recommended Action #2 – Approve a lease with Goodwill of the Southern Alleghenies for YPCC office space at the rate of \$10.50/sq. ft.

Item 6B: Swimming Pool Loan

In 2011, a 10-year loan was obtained for the swimming pool renovation project. The current balance of the loan is approximately \$155,000. Instead of the required annual payment of \$84,000 the borough has been paying \$96,000 annually in order to retire the loan early. Staff recommends that the debt be retired now, three years ahead of schedule. The interest rate on the loan is 3.3%. The interest rate on investments is 1.9%.

Recommended Action #1 – Approve payoff of the swimming pool loan in the amount of approximately \$155,000.

7. STREET COMMITTEE

Cobaugh & Houser

* Item 8A: AFSCME Labor Agreement

The administrative committee has had three meetings with the AFSCME representatives to negotiate a renewal of the AFSCME labor agreement, which expires at the end of 2018. Both sides are meeting with a mediator on October 3rd.

Recommended Action – No action required.

Item 8B: Employee Pension Plans

There are several routine actions required every year relative to the employee pension plans. The Minimum Municipal Obligation (MMO) is the amount calculated each year that is required to be deposited into each pension plan. Regulations require Council to formally approve that number by September 30th. Council must also establish the contribution rate, if any, for employees and determine how the State pension aid is to be distributed to the two pension plans.

Non-Uniformed Plan

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Financial Requirement	\$100,379	\$87,574	\$86,392	\$140,562	\$149,648
Employee Contributions	<u>-\$17,196</u>	<u>\$16,816</u>	<u>\$10,999</u>	<u>-\$17,057</u>	<u>-\$19,140</u>
MMO	\$83,183	\$70,758	\$75,393	\$123,505	\$130,508
State Aid	<u>-\$50,348</u>	<u>\$50,348</u>	<u>\$56,870</u>	<u>-\$59,647</u>	<u>-\$65,581</u>
Borough Share	\$32,835	\$20,410	\$18,523	\$63,858	\$64,927

Uniformed Plan

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Financial Requirement	\$97,391	\$35,575	\$39,902	\$46,831	\$54,656
Funding Adjustment		\$11,555	\$11,555	-\$4,140	-\$4,140
Employee Contributions	<u>-\$11,477</u>	<u>\$10,453</u>	<u>-\$7,035</u>	<u>-\$6,992</u>	<u>-\$8,160</u>
MMO	\$85,914	\$13,567	\$21,312	\$35,699	\$42,356
State Aid	<u>-\$23,237</u>	<u>-\$9,386</u>	<u>\$16,622</u>	<u>-\$35,699</u>	<u>-\$42,356</u>
Borough Share	\$62,677	\$4,181	\$4,690	\$0	\$0

Net Cost to Borough	\$95,512	\$24,591	\$23,213	\$63,858	\$64,927
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Action #1 - Adopt the minimum municipal obligation (MMO) calculation for the non-uniformed pension plan in the amount of \$130,508.

Action #2 - Adopt the minimum municipal obligation (MMO) calculation for the uniformed pension plan in the amount of \$42,356.

Action #3 - Adopt Resolution #2018-06 establishing an employee contribution rate of 3% (unchanged) for the non-uniformed pension plan for 2019.

Action #4 - Adopt Resolution #2018-07 establishing an employee contribution rate of 3% (unchanged) for the uniformed pension plan for 2019.

Action #5 - Adopt Resolution #2018-08 authorizing distribution of the State aid check to the respective employee pension plans.

Item 8C: Review of 2019 Annual Budget Preparation

The Manager is preparing preliminary budget numbers. The administrative committee will meet on Monday, October 8th to compile a tentative budget for Council's review at the October meeting. Final adoption is expected at the November Council meeting.

Recommended Action – No action required.

Item 8D: 2018 Audit

Regulations require that the auditor be designated prior to the end of each year.

Action – Adopt Resolution #2018-09 appointing Wessel & Company as auditor for 2018.

9. GENERAL BUSINESS

* Item 9A: Minutes of Previous Meeting(s)

The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

* Item 9B: Financial Statement

The financial statement for August 2018 is presented for approval.

Recommended Action – Approve the August 2018 financial statement.

* Item 9C: Bills

A list of bills totaling \$358,007.80 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: Energy Contract

The borough's current energy suppliers are Constellation and American Gas & Power. The American Gas & Power contract is month to month. The Constellation contract expires at the end of 2018. Competitive pricing was sought through APPI Energy, a joint municipal purchasing program available through the Pennsylvania Municipal League. Forty companies were asked for quotes, and sixteen responded. APPI recommends a 48-month contract with WGL Energy at a rate of 5.657/kWh. That will achieve an annual savings of approximately \$15,000, or a 14% decrease in energy costs.

Recommended Action – Award a four year contract to WGL Energy at the rate of 5.657/kWh, expiring December 2022.

Item 9E: Municipal Authority Appointment

Kristina Strosnider has resigned from the Ebensburg Municipal Authority. Anyone interested in serving should contact staff. This particular 5-year term expires at the end of 2018.

Recommended Action – No action required.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department's activities during the month.

Item 10B: Public Works Department

Public Works Director Jeff Evans will provide a verbal report on the public works department's activities during the month.

Item 10C: Community Development

- 1) Community Development Director Danae Koss will provide a verbal report on the community development department's activities during the month.
- 2) Resolution #2018-10 is submitted to Council authorizing an application to DCED for a new round of façade funding.

Recommended Action – Adopt Resolution 2018-10 authorizing an application to DCED for façade funding.

Item 10D: Recreation Department

Recreation Director Dirk Johnson will provide a verbal report on the recreation department's activities during the month.

* Item 10E: Codes Enforcement

A monthly codes enforcement report was forwarded to Council.

* Item 10F: Ebensburg Municipal Authority

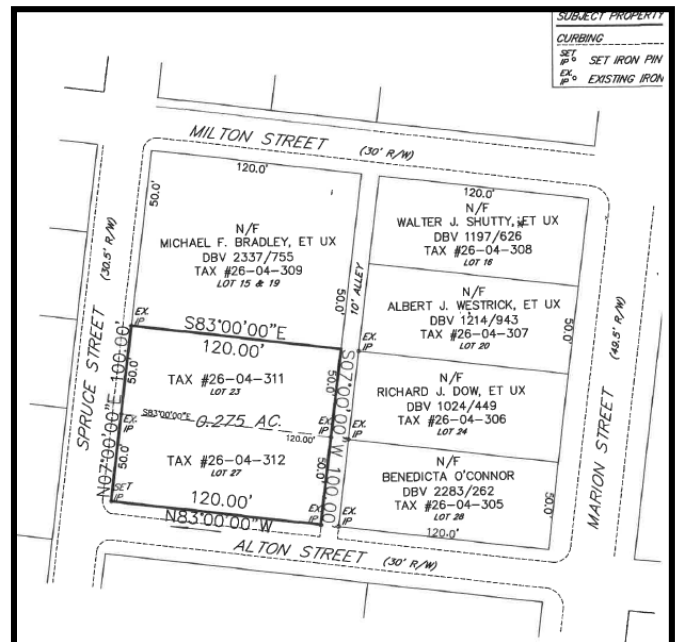
A copy of the minutes of the last municipal authority meeting is included in Council's packet.

* Item 10G: Ebensburg Planning Commission

- * 1) 508 North Spruce Street Lot Merger
The Ebensburg Planning Commission will approve a lot merger application for a single-family residence to be constructed at 508 North Spruce Street. The new parcel at the northeast corner of Spruce Street and Alton Street will be 100' x 120'.

Recommended Action – Grant final approval to a lot merger at 508 North Spruce Street.

* Item 10H: Ebensburg Zoning Board – No activity



11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.