



Ebensburg Borough Council Meeting
Monday, April 22, 2019
6:30 p.m.

Phone: 814-472-8780
E-Mail: eburg@ebensburgpa.com
Website: www.ebensburgpa.com

Borough Council
Doug Tusing, President
Susan Barber, Vice-President
John Cobaugh
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Scot May
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 9A: Approve the minutes of the March 25, 2019 regular monthly meeting of Borough Council.

Item 9B: Approve the financial statement and quarterly transfers.

Item 9C: Approve payment of bills.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

Item 5A: Report from Inframark on Wastewater Plant Operations

Plant Supervisor Mark Wirfel will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: Wastewater Project

The project is progressing. The overall project is 55% complete, however, 74% of the contract time has elapsed.

Restoration of yards, sidewalks and driveways has begun again, with significant progress being made already in the south section of town. Permanent street repair began on April 16th.

Recommended Action – No action required.



Item 5C: Stormwater Project

A pre-construction meeting was held with Whitehorse Excavating on site. Materials have been ordered, and work is expected to begin the first of May. This project involves East Ogle Street, West Lloyd Street and South Julian Street.

Recommended Action – No action required.



Item 5D: Virginia Street Sewer Project

Kevin Lute has been on-site locating private laterals. Work on installation of the new sewer main is expected soon.

Recommended Action – No action required.

* **Item 5E: Chapter 94 Report**

The annual Chapter 94 Report addressing wastewater operations has been completed by Stiffler-McGraw and submitted to DEP. A copy is posted on the Borough's website.

Recommended Action – No action required.

Item 5F: Wastewater Rules & Regulations

The Ebensburg Municipal Authority has amended the Wastewater Rules and Regulations, as follows:

1. An escalating scale was added to the surcharge. For customers who fail to satisfy the deadline for required remedial work, a 35% surcharge is assessed. Now, that surcharge will increase every two months to 50%, 75%, and up to 100%. This will allow a full year after the deadline for repairs to be made before a notice of service termination would be issued.

2. The minimum escrow amount was increased from \$2,000 to \$3,000 to more closely reflect our actual experience with costs.
3. Allow the purchaser of property to assume responsibility for required repairs/testing.
4. Delete a reference to SCH 40 pipe. It is not permitted. SDR 35 pipe is required.
5. Update the sewer lateral installation detail sketch.

Ordinance #650 was granted tentative approval last month, has been advertised for public inspection, and is ready for final adoption.

Recommended Action – Grant final approval to Ordinance #650, amending the Wastewater Ordinance to reflect changes to the Rules and Regulations adopted by the Ebensburg Municipal Authority.

6. RECREATION COMMITTEE	Barber, Jacoby & May
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7. STREET COMMITTEE	Cobaugh & Houser
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Item 7A: Traffic Ordinance

Ordinance #649 prohibits parking at any time on Union Street, designates Union Street as a tow-away zone, and makes the intersection of Julian Street and Ogle Street a 4-way stop intersection. The Ordinance was granted tentative approval last month, has been advertised for public comment, and is ready for final adoption. Included in the advertised Ordinance was changing the intersection of Caroline Street and Sample Street to a 4-way stop. That specific amendment can be deleted from or included in the Ordinance as adopted.

Recommended Action – Grant final approval to Ordinance #649, prohibiting parking on Union Street at any time, designating it as a tow-away zone, creating a 4-way stop intersection at Julian/Ogle, and creating a 4-way stop intersection at Caroline/Sample.

Item 7B: Sidewalk & Curb Project

Kishmo has completed installation of curbs and sidewalks on South Caroline Street, and has begun work on West Triumph Street.

Nine of the thirty-two properties receiving new sidewalks have elected to complete their own work. Rarely has anyone in the past chosen to do that. Five of the nine are owned by the same person. The increase is likely due to this year’s higher bid price.

Recommended Action – No action required.



8. ADMINISTRATION COMMITTEE	Barber, Jacoby & Kuhar
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Item 8A: Full-time Police Position

A vacant full-time position in the police department exists. The position has been advertised, with applications due on April 22nd. A lengthy testing procedure will follow, and the position is expected to be filled in June.

It will be necessary to appoint a written examination administrator. Staff is recommending that Bill Gamble Municipal Police Testing of Oakdale be appointed to administer and grade the written test. Section one of that test is a cognitive type test that tests the candidates' proficiency in reading comprehension, writing skills, and general mathematics. Section two of that test is an attitude and personality characteristics exam that measures the candidates' effectiveness in interacting with fellow officers and the public.

Recommended Action – Adopt Resolution #2019-02 naming on behalf of the civil service commission, Bill Gamble Municipal Police Testing, as the written examination administrator for the police hiring process.

9. GENERAL BUSINESS

- * Item 9A: Minutes of Previous Meeting(s)
The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

- * Item 9B: Financial Statement
The financial statement for March 2019 is presented for approval.

Recommended Action – Approve the March 2019 financial statement and quarterly transfers.

- * Item 9C: Bills
A list of bills totaling \$272,612.59 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: Sale of Equipment

Several pieces of equipment are in the process of being replaced. A 2007 zero-turn mower is in very worn condition, but operable. A 2008 Ranger pickup truck is worn out, but operable. A 1999 International truck requires expensive engine repairs, is not operable, and is offered for sale as is. The following bids were received:

2007 Zero-Turn Mower

Doug Hanlon	\$1,965.00
Tom Noel	\$1,510.00
Ron Jacobs	\$1,501.00
Paul Younkin	\$ 850.00
Kirk Weaver	\$ 800.00
Jeff Evans	\$ 675.00

2008 Ford Ranger

Emily Makin	\$1,567.00
Jeff Evans	\$1,275.00
Paul Younkin	\$1,100.00

1999 International Truck	
Kev's Excavating	\$5,201.00
Gary Mihalow	\$4,502.26
Kirk Weaver	\$3,000.00
B&R Auto	\$3,652.00

Recommended Action #1 – Approve the sale of a 2007 mower to Doug Hanlon for \$1,965.00.

Recommended Action #2 – Approve the sale of a 2008 Ford Ranger to Emily Makin for \$1,567.00.

Recommended Action #3 – Approve the sale of a 1999 International truck to Kev's Excavating for \$5,201.00.

- * Item 9E: Spring Clean-up
The annual spring clean-up is scheduled for May 2 & 3, the regular garbage pickup days.

Recommended Action – No action required.

Item 9F: LED Conversion of Streetlights

Council will see an invoice on the bills list to Hite Company for street lighting expenses. That is the final purchase of LED bulbs necessary to complete the conversion of all Victorian-style streetlights to LED. Our own staff has been gradually changing the fixtures to LED. North Center Street, most of West High Street, and all parks have already been completed. This final purchase is enough to complete the remaining conversion, which will occur gradually over the next few months.

The cost-savings and energy rebate will pay for the cost of the conversion over four years.

Recommended Action – No action required.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department's activities during the month.

Item 10B: Public Works Department

Public Works Director Jeff Evans will provide a verbal report on the public works department's activities during the month.

Item 10C: Community Development

Community Development Director Dana Koss will provide a verbal report on the community development department's activities during the month.

Item 10D: Recreation Department

Recreation Director Dirk Johnson will provide a verbal report on the recreation department's activities during the month.

- * Item 10E: Codes Enforcement
A monthly codes enforcement report was forwarded to Council.
- * Item 10F: Ebensburg Municipal Authority
A copy of the minutes of the last municipal authority meeting is included in Council's packet.
- * Item 10G: Ebensburg Planning Commission – No activity
- * Item 10H: Ebensburg Zoning Board – No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.