

BOROUGH OF EBENSBURG

**REQUEST FOR BID PROPOSALS FOR
TREE CUTTING
2021 SIDEWALK PROJECT**

**BOROUGH OF EBENSBURG
300 WEST HIGH STREET
EBENSBURG, PENNSYLVANIA 15931**

**CONTACT PERSON:
Daniel L. Penatzer; Borough Manager
(814) 472-8780**

I **BID INFORMATION**

- A. **Purpose**
This request for bid proposal provides interested contractors with information to enable them to prepare and submit bid proposals for consideration by the Borough of Ebensburg to cut trees from along West Sample Street, West Crawford Street and West Horner Street in preparation for a curb and sidewalk replacement project.

- B. **Submission of Bid Proposals**
Bid proposals will be received by Daniel Penatzer, Borough Manager, at his office located at 300 West High Street, Ebensburg, Pennsylvania 15931, until 12:00 Noon on Monday, February 15, 2021. Bids may be delivered in person or by mail, may be faxed to 814-472-8789, or may be e-mailed to dlpen@ebensburgpa.com.

- C. **Proposals**
To be considered, a vendor must submit a complete response to this request for bid proposal, and it must be submitted as directed. All bid proposal costs must be guaranteed for a period of sixty (60) days from the date opened.

- D. **Rejection of Bid Proposals**
The Borough of Ebensburg, at its sole discretion, reserves the right, for any reason and at any time, to accept or reject any or all bid proposals, to waive any informalities and/or irregularities, to be the sole judge of equality or workmanship, to waive any minor specifications, to negotiate the terms and specifications for the project, to modify any part of the request, to issue a new request for bid proposal, and to award the contract in a manner which best serves the interests of the Borough of Ebensburg.

- E. **Payment of Contractor**
Payment shall be made in full upon completion of work.

II **PROJECT DESCRIPTION**

- A. **General**
This contract is for the cutting of twenty-nine (29) trees in advance of a sidewalk and curb project. The trees are marked in white on the trunks.
 - West Horner Street – 16 trees
 - 401 N. Center St. (3) 200 (1) 216 (2)
 - 218 (1) 319 N. Julian (1) 413 (2)
 - 503 (2) 518 (2) 521 (2)
 - West Crawford Street – 8 trees
 - 520 (1) 507 (1) 223 N. Julian (1) 321 (2)
 - 322 (3)
 - West Sample Street – 5 trees
 - 402 (2) 404 (2) 411 (1)

It is the responsibility of the selected contractor to confirm with the Borough the proper trees to be cut. The contractor will cut the trees and remove all materials from the site, leaving a two-foot high stump. The Borough will remove the remaining stump. The contractor is not responsible for grinding, removal or disposal of the stump. Traffic control and site safety are the responsibility of the contractor. The entire block may be blocked off during cutting.

All bidders shall be skilled in the class of work being bid.

Bidders shall satisfy themselves by personal examination of the location of the proposed work and by such other means as they may prefer, as to the actual conditions and requirements of the work, to enable them to make up their bids intelligently and to advantage. Each bidder shall make himself familiar with all existing conditions before submitting his proposal, in order that no misunderstanding shall exist in regard to the nature and character of the work to be done. No allowance will be made for any claim that the bid was based upon incomplete information as to the nature and character of the site or the work involved.

C. General Project Notes

1. Existing roads shall be maintained in a clean condition free of mud, stone, and dust.
2. Contractor is responsible for contact and coordination with all utilities, and for any and all utility-related damages that might occur.
3. The Contractor is designated as the "Responsible Person In-Charge of Construction" and the site supervisor, who is trained in safety and the work being performed, is responsible for construction site safety.
4. All required "work area" signs and traffic control measures are responsibility of Contractor. Each block may be closed to traffic during cutting.
5. Contractor shall coordinate as necessary the removal and reinstallation of any signage.
6. The Contractor is solely responsible for compliance with all regulations relative to any and all aspects of this project including but not limited to site safety, pedestrian safety, traffic control, and damage to personal property.

D. Project Schedule

Authorization to proceed with work is expected to be issued on February 23rd. Work is expected to begin on or before March 15th and be completed no later than April 1st.

III INSURANCE

- A. The Contractor shall not commence work under this contract until he has obtained all insurance required and such insurance has been approved by the Borough, nor shall the Contractor allow any subcontractor to commence work on his contract until all similar insurance required of the subcontractors has been so obtained and approved.
- B. Insurance – The Contractor shall provide certificate of insurance for Workers' Compensation, as required by law, for all of his employees employed, and in case any work is sublet, the Contractor shall require the subcontractor to provide Workers' Compensation for all of his employees.

The Contractor shall provide certificate of insurance for comprehensive general liability insurance which will protect Contractor in providing services under this Agreement from claims for damage or injury to persons, including wrongful death, and for damage to property which may arise from operations under this Agreement whether such operations be by Contractor or by the subcontractor of Contractor, or by anyone directly or indirectly employed by either Contractor or subcontractor.

The Contractor shall provide coverages including, but not limited to, the following:

Insurance Limits Required

1. **Comprehensive General Liability:**
One Million (\$1,000,000) Dollars combined bodily injury and property damage, single limit liability insurance, or:
Five Hundred Thousand (\$500,000) Dollars single limit with a One Million (\$1,000,000) Dollar excess policy.
2. **Business Auto Liability:**
One Million (\$1,000,000) Dollars combined bodily injury and property damage
Or:
One Million (\$1,000,000) combined single limit liability
- C. **Comprehensive liability insurance covering all owned and non-owned equipment and motor vehicles.**

IV LABOR AND EQUIPMENT

All labor and equipment of every kind necessary to carry out the provisions of these specifications shall be furnished by and at the expense of the Contractor.

**Borough of Ebensburg
2021 Street Tree Cutting Project
Response to Bid Request**

Contractor _____

Address _____

_____ ZIP _____

Contact _____

Telephone Number _____

Fax Number _____

E-mail _____

Total Project Cost \$ _____

Authorized Signature