



**Ebensburg Borough Council Meeting**  
**Monday, April 24, 2017**  
**6:30 p.m.**

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**Borough Council**  
Doug Tusing, President  
Susan Barber, Vice-President  
John Cobaugh  
Cecilia Houser  
Theresa Jacoby  
Dave Kuhar  
Joe Miller  
**Mayor**  
Randy Datsko

**AGENDA**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

*Members of the public are invited to comment at this time on any item appearing on the agenda.*

**1. CONSENT AGENDA**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

Item 9A: Approve the minutes of the March 27, 2017 regular monthly meeting of Borough Council.

Item 9B: Approve the Financial Statement and quarterly transfers.

Item 9C: Approve payment of bills.

Recommended Action – Approve the consent agenda.

**2. APPOINTMENTS TO ADDRESS COUNCIL**

**3. MAYOR'S REPORT**

Item 3A: Report on Police Department

**4. COUNCIL PRESIDENT COMMENTS**

**Item 5A: Report from Severn Trent Services on Wastewater Plant Operations**

Plant Supervisor Mark Wirfel will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

**\* Item 5B: Disinfection Byproducts**

The need for flushing of the Saltlick line and the cleaning of the Ogden tank was discussed last month. The line from Saltlick to the tank has already been flushed. Utility Service Company will be in this week to clean the tank. The line will then be flushed from the tank to Industrial Park.

Recent test results still exceed the permitted maximum for HAA5, and results for TTHM are just under the maximum.

Recommended Action – No action required.

**\* Item 5C: Beech Street Stormwater**

The contractor has completed all work in the stream channel and in the street. Work now is extending through the fairgrounds property toward the holding pond and the new diversion structure. This project should wrap up very soon.

Recommended Action – No action required.

**Item 5D: Pressure Testing Compliance**

A total of 92 compliance notices were mailed to customers in Elderwood and Industrial Park. Thus far, six have complied with pressure testing.

The pre-sale pressure testing is consuming a great deal of time. For properties within the project area, the seller can simply replace the sewer lateral to the property line, and install a plastic viewport, to be replaced later with the project. For properties outside of the project area, the seller replaces the lateral to the street and installs a permanent encased viewport. If staff is unable to determine yet the depth and location of the proposed main, the seller can escrow the necessary funds, and the lateral will be replaced later by the buyer. In 2017, there have been ten properties brought into compliance through pre-sale testing. There have been three escrow agreements approved.

There are several situations that have required the borough to perform some additional work. For example, if a home is being sold, and that home shares a lateral with a neighboring property, the borough is making provisions for new taps so that the services can be separated. In another case, a gravity lateral through a neighboring property is being replaced with a force main, requiring the borough to make a new tap. In another case, a short section of new main, planned for in the project, is being installed by borough crews now so that a sold property can complete its work. And in another case, the borough is “pipe bursting” old mains that have been problematic, so that sellers can connect to the repaired main.

Staff inserted a copy of an approved sewage certification in the packet for Council to see the record created. The site sketch is scanned and attached to the sewage billing account, is stored in electronic records, and is incorporated into the GIS system as well.

Recommended Action – No action required.

## 6. RECREATION COMMITTEE

Barber & Jacoby

### Item 6A: Recreation Director

Samantha Kemock has resigned effective April 28<sup>th</sup>. She has accepted a position with the Centre Region's recreation program.

The position has been advertised, with twenty-five applications received. Interviews for twelve of the applicants are being conducted last week and this week, and a selection is expected to be made soon. The selection committee is comprised of members of Council's administrative committee and recreation board. The position could be filled by mid-May.

Recommended Action – No action required.

### Item 6B: Swimming Pool

The pool is scheduled to open on Saturday, May 27<sup>th</sup>. It has been drained and cleaned and will soon be refilled. Several heater and pump parts have been ordered for repairs. The new pool manager and head lifeguard have already met with Ms. Kemock in order to assure a smooth transition.

Season passes can be purchased at the YPCC, and the "swipe cards" are provided to all season patrons age 13 and older. Individual passes are \$120; family passes are \$205.

Recommended Action – No action required.

### \* Item 6C: Tennis Center Lighting

The new lighting at the tennis center has been completed for several months, and the response has been very positive. The contract included the completion of the rebate application, and that has not yet been completed. No payment has been made on the lighting project yet.

Recommended Action – No action required.

### Item 6D: YPCC Gym Floor

Arrangements are being made for resurfacing of the YPCC's gym floor. The project will include sanding, new line marking and recoating, and should be completed in early June. The project is included in the capital budget for \$8,400 and we now expect it will be completed for less than that. It will be necessary to close the gym for a two week period following the resurfacing.

Certain types of events held at the YPCC damage the floor. After those already scheduled for May, the gym will no longer be rented for large gatherings and fundraisers involving large numbers of tables and chairs, or the serving of large numbers of drinks.

Recommended Action – No action required.

## 7. STREET COMMITTEE

Cobaugh, Miller & Houser

**Item 8A: Summer Workers**

Applications for summer positions were due on March 27<sup>th</sup> and staff has reviewed those. The following are recommended for summer employment.

Summer Maintenance

Nathan Knopp	East High Street	4 <sup>th</sup> yr.
Zachary Nedwreski	Municipal Road	3 <sup>rd</sup> yr.
Dontae O'Neal	Manor Drive	1 <sup>st</sup> yr.
Shane Hunt	Municipal Road	1 <sup>st</sup> year

Summer Public Works

Will Seymour	South Center Street	2 <sup>nd</sup> yr.
James McCulley	West Ogle Street	2 <sup>nd</sup> yr.

Memorial Field

Evan Bopp	Winterset Road	1 <sup>st</sup> yr.
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Swimming Pool Manager

Phillip Miller	A Frame Road	4 <sup>th</sup> yr.
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Head Lifeguard

Tyler Weigle	Mineral Point	5 <sup>th</sup> yr.
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Lifeguards

Gabrielle Girona	A-Frame Rd.	5 <sup>th</sup> yr.
Jordan Johnson	East Highland Avenue	5 <sup>th</sup> yr.
Jocelyn Simmers	Vetera Road	4 <sup>th</sup> yr.
Zander Johnson	East Highland Avenue	3 <sup>rd</sup> yr.
Megan Orange	Tibbott Street	2 <sup>nd</sup> yr.
Vincent Drapela	Winterset Road	1 <sup>st</sup> yr.
Cassandra Gabrielson	Genwood Road	1 <sup>st</sup> yr.
Nolan Johnson	East Highland Avenue	1 <sup>st</sup> yr.
Adam Savka	North Julian Street	1 <sup>st</sup> yr.
Cassidy Gelormino	South Phaney Street	1 <sup>st</sup> yr.
Samuel Swope	Emerald Drive	1 <sup>st</sup> yr.
Nathan Dill	A Frame Road	1 <sup>st</sup> yr.
Elizabeth Cronauer	Glenwood Drive	1 <sup>st</sup> yr.

Concessions

Madyson Simmers	Vetera Road	4 <sup>th</sup> yr.
Hannah Sivi	Salix	1 <sup>st</sup> yr.
Jenna Bauer	Sylvan Glen Drive	1 <sup>st</sup> yr.

Recommended Action #1 – Make it a matter of record that the persons listed above have been hired to the respective positions in public works, summer maintenance, Memorial Field, lifeguards and concessions at the rate of \$8.50/hr.

Recommended Action #2 – Make it a matter of record that the persons listed above have been hired as Pool Manager and Head Lifeguard at the rate of \$12.50/hr. and \$9.50/hr., respectively.

Recommended Action #3 – Make it a matter of record that Ronald Springer has been hired as landscaper at the rate of \$9.25/hr.

**Item 8B: YPCC Janitorial Position**

The part-time janitorial and front desk positions at the YPCC each pay \$8.50/hr. Total combined hours worked is 50-55/week. The Recreation Director recommends combining the two positions into one, paying \$9.50/hr. for 30-35 hours/week. The weekly savings will be approximately \$100.

Recommended Action – Approve combining the YPCC janitorial and front desk positions at a rate of \$9.50/hr. effective 4/24/17, for a 3-month trial period.

\* Item 8C: Outside Employment

Make it a matter of record that the Borough Manager has been hired on a temporary part-time basis by the county to conduct a performance audit of a department.

Recommended Action – No action required.

## 9. GENERAL BUSINESS

\* Item 9A: Minutes of Previous Meeting(s)

The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

\* Item 9B: Financial Statement

The financial statement for March 2017 is presented for approval.

At the end of each quarter, transactions are made in order to process fund transfers to and from reserve accounts, and to distribute the cost of routine and capital expenses among the proper accounts. Fund transfers made for the 1<sup>st</sup> quarter are attached.

Recommended Action – Approve the March 2017 financial statement and quarterly fund transfers.

\* Item 9C: Bills

A list of bills totaling \$295,801.11 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

**Item 9D: Sale of Backhoe**

The 1999 backhoe was recently replaced with a new machine. The old machine was advertised for sale. The value was estimated to be \$15-17,000. Bids were due on April 17<sup>th</sup>. The following bids were received.

Barney Chappell	Ebensburg	\$20,021.00
D. J. Greathouse	Stoystown	\$15,500.00
Mike Veneziano	Bellefonte	\$14,505.00
Allan Petak	Mineral Point	\$13,750.00
Samuel Firestone	York	\$11,051.00
Alan Mihakik	Johnstown	\$ 6,200.00
Kevin Hite	Ebensburg	\$ 5,561.00
Gaudino Brothers	Freedom	\$ 3,085.00

Recommended Action – Approve the sale of the 1999 backhoe to Barney Chappell in the amount of \$20,021.00.

## 10. DEPARTMENT REPORTS

### Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department’s activities during the month.

### Item 10B: Public Works Department

Public Works Director Jeff Evans will provide a verbal report on the public works department’s activities during the month.

### Item 10C: Community Development

Community Development Director Dana Koss will provide a verbal report on the community development department’s activities during the month.

### Item 10D: Recreation Department

Recreation Director Samantha Kemock will provide a verbal report on the recreation department’s activities during the month.

- \* Item 10E: Codes Enforcement  
A monthly codes enforcement report was forwarded to Council.
- \* Item 10F: Ebensburg Municipal Authority  
A copy of the minutes of the last municipal authority meeting is included in Council’s packet.
- \* Item 10G: Ebensburg Planning Commission – No activity
- \* Item 10H: Ebensburg Zoning Board – No activity

## 11. MEDIA COMMENTS/QUESTIONS

*Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.*

## **12. PUBLIC COMMENTS**

*Members of the public are invited to comment at this time on any issues, whether or not on the agenda.*

## **13. ADJOURNMENT**

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at [www.ebensburgpa.com](http://www.ebensburgpa.com).*

*In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or [eburg@ebensburgpa.com](mailto:eburg@ebensburgpa.com). Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.*