



Ebensburg Borough Council Meeting
Monday, January 28, 2019
6:30 p.m.

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Borough Council
Doug Tusing, President
Susan Barber, Vice-President
John Cobaugh
Cecilia Houser
Theresa Jacoby
Dave Kuhar
Scot May
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

- Item 8C: Approve unpaid medical leave for Scott Stoltz from January 26, 2019 through April 30, 2019.
- Item 9A: Approve the minutes of the December 17, 2018 regular monthly meeting of Borough Council.
- Item 9B: Approve the financial statement and quarterly transfers.
- Item 9C: Approve payment of bills.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

3. MAYOR'S REPORT

- Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

Item 5A: Report from Inframark on Wastewater Plant Operations

Plant Supervisor Mark Wirfel will provide a verbal report on projects and activities at the wastewater plant during the month.

Recommended Action – No action required.

Item 5B: Wastewater Project

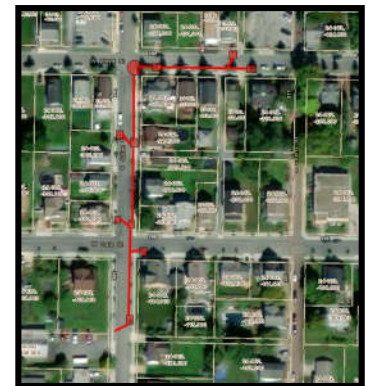
The project is nearing completion in the southern sections of the borough. The overall project is 34% complete, however, 53% of the contract time has elapsed.

Recommended Action – No action required.

Item 5C: Stormwater Project

There are two relatively small stormwater projects to be completed prior to street paving in the south section of town.

- 1) East Ogle Street – This project involves the replacement of four existing catch basins in the 700 block of East Ogle Street, and the installation of approximately 450’ of 15” pipe. The existing system is collapsed and obstructed, causing stormwater damage to the gravel alley and adjacent storage buildings. An easement has already been obtained for the private property involved.
- 2) South Julian Street – This project involves the installation of nine new catch basins and one manhole along the 200 block of West Lloyd Street, and then down the 200 and 300 blocks of South Julian Street. Approximately 820’ of 15” pipe will be installed, connecting to an existing basin in front of 315 South Julian Street. This will correct street flooding that occurs from stormwater rushing from the area of the municipal parking lot onto Lloyd Street, and the stormwater that flows down Julian Street.



The two projects are combined into a single contract. The project estimate is \$85,000 to be paid from the stormwater reserve. The project schedule is as follows:

- Deadline for Questions: February 25, 2019
- Bid Opening: March 4, 2019
- Bid Award: March 25, 2019
- Notice to Proceed: March 26, 2019
- Project Completion: June 30, 2019

Recommended Action – Approve advertising for bids for stormwater improvements on East Ogle Street and South Julian Street.

Item 5D: Virginia Street

This is a relatively small wastewater project necessary in order to allow for the later replacement of ten private sewer laterals. The project involves the replacement of approximately 534 feet of 8” main and one manhole, connecting to an existing manhole at the east end of the street..

The project estimate is \$40,000 to be paid from the wastewater reserve. The project schedule is as follows:

- Deadline for Questions: February 25, 2019
- Bid Opening: March 4, 2019
- Bid Award: March 25, 2019
- Notice to Proceed: March 26, 2019
- Project Completion: June 30, 2019



Recommended Action – Approve advertising for bids for sewer main replacement along Virginia Street.

6. RECREATION COMMITTEE	Barber, Jacoby & May
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7. STREET COMMITTEE	Cobaugh & Houser
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Item 7A: Peoples Gas Project

Replacement of gas mains and service lines south of High Street is scheduled to begin in February. Peoples Gas will have two crews working on the project. The areas on Caroline Street, Marian Street and Triumph Street around the upcoming sidewalk project will be completed first. All other lines south of High Street will be completed in time for street resurfacing in September.

We will waive the requirement for a top wearing course of blacktop in the areas excavated for the gas project. Instead, base material will be used to the existing surface. The areas will then be milled and resurfaced during the larger street paving project later in the year. Peoples Gas will reimburse the borough for the actual bid cost per square yard of the milling and paving.



Recommended Action – No action required.

Item 7B: Sidewalks & Curbs

The sidewalk and curb project in areas south of High Street is ready for bidding. It is to be completed prior to street paving in the south section of town.

- 1) South Caroline Street – This project is limited to the 100 and 200 blocks. Sidewalk will be installed on the east side, and new curb will be installed on both sides.
- 2) South Marian Street – This project includes all three blocks. Sidewalk will be installed on both sides of the 100 block, and on the west side of the 200 and 300 blocks. New curb will be installed on both sides.
- 3) West Triumph Street – This project includes all four blocks. Sidewalks will be installed on both sides of the 100 block, and on the south side of the remaining blocks. New curb will be installed on both sides.

This is a single contract for all work. The project estimate is \$375,000 to be paid from the sidewalk reserve and property owner assessments. While a loan will be required for future sidewalk work north of High Street, debt will not be required for this project. The General Fund will be used to bridge finance the project as property owner assessments are received. The project schedule is as follows:

- Deadline for Questions: February 25, 2019
- Bid Opening: March 4, 2019
- Bid Award: March 25, 2019
- Notice to Proceed: March 26, 2019
- Project Completion: August 1, 2019

Recommended Action – Approve advertising for bids for the sidewalk and curb project on South Caroline Street, South Marian Street and West Triumph Street.

Item 7C: Street Paving

As discussed above, the sewer project, the gas project, the stormwater project and the sidewalk project will all be completed this summer in areas south of High Street. Specifications for a street resurfacing project have been completed, but will not be advertised for bids until June.

All primary streets (Lloyd, Ogle, Triumph, Lovell, West, Marian, Julian, Caroline and Reddinger) will be milled, and then resurfaced. Chris Street, Cherry Street and the 100 block of Poplar Street will also be milled prior to resurfacing due to the deteriorated pavement condition. Phaney Street was not excavated during any of the work, and remains in good condition. The secondary streets (Spruce, Beech, Ann, Locust, Poplar and Sugar) will have been adequately repaired following excavation, and will not be resurfaced in this contract.

The project estimate is \$489,250. This project will be paid for with \$67,000 in County Aid, \$21,000 from Peoples Gas, \$175,000 from the wastewater project reserve, and \$226,250 from Liquid Fuels. The resurfacing project should be completed in September 2019.

Staff is not certain on the cost estimate for this project. Oil prices, the primary factor in the cost of blacktop, are low now, but the project cost will be based on prices then in effect. Full-width milling of streets is not something that is normally done in boroughs, and has never been done in Ebensburg. That cost will depend on the bidder's level of concern with the number of manholes and catch basins to navigate. Further, it may be determined during the project that an additional leveling course is required in specific areas.

Recommended Action – No action required.

Item 7D: Prave Street / Cherry Street

Prave Street was first ordained as a street by Ordinance #496 in 2001. The legal description of the street provided in the Ordinance was incorrect. It described the property of the Cambria County Conservation & Recreation Authority, on which the street is situated, rather than the limited area of the actual street. Ordinance #647 is proposed to correct the legal description of Prave Street.

An extension of South Cherry Street to meet the new Prave Street was ordained at the same time by Ordinance #497. Therefore, that legal description was also incorrect. Ordinance #621 of 2015 again extended Cherry Street, again using that same prior incorrect legal description. Ordinance #648 is proposed to correct the legal description of Cherry Street, specifically in those areas of the easement provided by the Cambria County Conservation & Recreation Authority.

Recommended Action #1 – Grant tentative approval to Ordinance #647 correcting the legal description of Prave Street, and advertise for public inspection.

Recommended Action #2 – Grant tentative approval to Ordinance #648 correcting the legal description of South Cherry Street, and advertise for public inspection.

8. ADMINISTRATION COMMITTEE

Barber, Jacoby & Kuhar

Item 8A: AFSCME Labor Agreement

The administrative committee has reached a tentative agreement with AFSCME. The current Collective Bargaining Agreement expired at the end of 2018.

Terms of the proposed 4-year Agreement include:

- 1) Wage increases of 3%, 2½%, 2½%, 2½% over the four years.
- 2) Wage for Water Operator increased \$1.50/hr.

- 3) Inclusion of language regarding certification requirements, preserving policies informally agreed to in 2016.
- 4) Uniform allowance increased from \$250 to \$500.
- 5) Dental increased from \$350 to \$400.
- 6) Dependent health coverage will be provided to returning employees.

All provisions of the proposed Agreement have been included in the 2019 budget.

Recommended Action – Approve the AFSCME Collective Bargaining Agreement 2019-2022.

Item 8B: 2019 Salary Resolution

The annual Salary Resolution was adopted last month to establish the wages to be paid to borough employees. AFSCME employees were omitted from the Resolution pending approval of a new labor agreement. Resolution 2019-01 is submitted to reflect the wages approved in the new collective bargaining agreement.

Recommended Action – Adopt Resolution #2019-01 establishing AFSCME wages for 2019.

- * Item 8C: Medical Leave of Absence
Officer Scott Stoltz is off for medical reasons. His accumulated sick days expired on January 4th. His earned paid time off in 2019 will expire on January 26th.

Recommended Action – Approve unpaid medical leave for Scott Stoltz from January 26, 2019 through April 30, 2019.

Item 8D: Public Works Position

The 2019 budget includes the addition of one full-time staff position. This will be a Laborer II position, possessing or obtaining certification as a water plant operator.

Recommended Action – Approve the creation of a full-time public works position, Laborer II.

9. GENERAL BUSINESS

- * Item 9A: Minutes of Previous Meeting(s)
The minutes of the previous regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

- * Item 9B: Financial Statement
The financial statement for December 2018 is presented for approval.

Recommended Action – Approve the December 2018 financial statement and quarterly transfers.

- * Item 9C: Bills
A list of bills totaling \$365,257.12 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

Item 9D: Middle School Field Zoning

The Ebensburg Borough Planning Commission has recommended that the request of Central Commons to rezone a portion of the former middle school field be denied. A copy of the commission’s recommendation is in Council’s packet.

Recommended Action – In accordance with the recommendation of the planning commission, deny the request of Central Commons to rezone a portion of the middle school field.

10. DEPARTMENT REPORTS

Item 10A: Police Department

Chief Wyland will provide a verbal report on the police department’s activities during the month.

Item 10B: Public Works Department

Public Works Director Jeff Evans will provide a verbal report on the public works department’s activities during the month.

Item 10C: Community Development

Community Development Director Dana Koss will provide a verbal report on the community development department’s activities during the month.

Item 10D: Recreation Department

Recreation Director Dirk Johnson will provide a verbal report on the recreation department’s activities during the month.

- * Item 10E: Codes Enforcement
A monthly codes enforcement report was forwarded to Council.
- * Item 10F: Ebensburg Municipal Authority
A copy of the minutes of the last municipal authority meeting is included in Council’s packet.
- * Item 10G: Ebensburg Planning Commission – result 1/3/2019 meeting
- * Item 10H: Ebensburg Zoning Board – No activity

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

13. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.