



Ebensburg Borough Council Meeting
Monday, May 24, 2021
6:30 p.m.

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Borough Council
Doug Tusing, President
Dave Kuhar, Vice-President
Jeffrey Ball
Cecilia Houser
Theresa Jacoby
Scot May
Michael Owatt
William Westrick, Jr. Councilor
Mayor
Randy Datsko

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

1. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Item 10A: Approve the minutes of the April 26, 2021 regular monthly meeting of Borough Council.

Item 10B: Approve the financial statement.

Item 10C: Approve payment of bills.

Recommended Action – Approve the consent agenda.

2. APPOINTMENTS TO ADDRESS COUNCIL

3. MAYOR'S REPORT

Item 3A: Report on Police Department

4. COUNCIL PRESIDENT COMMENTS

5. WATER, WASTEWATER & STORMWATER COMMITTEE

Ball & Kuhar

Item 5A: Report from Inframark on Wastewater Treatment Plant Operations

Q&A on the written report submitted and on projects and activities at the wastewater plant.

Recommended Action – No action required.

Item 5B: Report from Inframark on Water Treatment Plant Operations

Q&A on the written report submitted and on projects and activities at the water plant.

Recommended Action – No action required.

6. RECREATION COMMITTEE

Jacoby, May & Owatt

Item 6A: Dog Park Easement

An easement is required between T 5 Properties (Ebensburg Animal Hospital) and the Borough of Ebensburg for the dog park. This easement will allow for the small portion of land to be used solely by the dogs and their owners and guests. A fence is to be erected along the boundary of the park and easement. This easement is revocable by T 5 Properties upon giving the Borough a two-year written notice. If, for some reason, the easement were revoked, some fencing would have to be relocated, and a small corner of the park would be lost.

Recommended Action – Approve the easement between T 5 Properties, LLC and the Borough of Ebensburg for the amount of \$1.00 to establish a dog park.

Item 6B: Dog Park Letter of Commitment

A letter of commitment is needed for DCNR stating that Council fully supports the grant application for the proposed dog park and commits the value of the land and water line installation at the facility as the 15% local match that is required.

Recommended Action – Approve the letter of commitment to DCNR.

Item 6: Recreation Board Appointment

The Recreation Board has requested Rory Coleman be appointed to complete the unexpired term of Chuck Marcinko.

Recommended Action – Appoint Rory Coleman to the Ebensburg Recreation Board until 12/2023.

7. STREET COMMITTEE

Ball, Houser & Owatt

Item 7A: 2021 Sidewalk Project

Ameron Construction began the sidewalk project on March 5, 2021. The curbing and sidewalk on West Horner Street are nearing completion. Excavation has begun on West Crawford. The project is on schedule for completion by July 31, 2021. Coordination of our construction with the gas company project continues.



Item 7B: 2021 Paving Project

Assuming the sidewalk project is completed on or before the July 31st deadline, we will be able to issue a Notice to Proceed with milling and resurfacing of streets. Council has been provided with a list of streets to be resurfaced and a cost estimate (\$546,514). Staff is preparing the bid documents for that project and the project will be advertised for bid on May 27th and June 3rd. Bids will be opened on June 22, 2021 with a scheduled award date at the June 28th Council Meeting.

Recommended Action – No action required.

Item 7C: Center and High Street Signal

The Borough received a request for audible signals at the crosswalk of Center and High for a visually impaired resident. In previous years, the Borough did have these but when the lights were updated a few years ago they were removed. Staff spoke to representatives of PennDOT to determine what is required and obtained a price from Tel-Power to do the work. The quote is for \$7,787.50 for the purchase and installation. Staff believes that the re-installation of the audible signals will improve safety for all pedestrians, and therefore recommends that we proceed with the project.

Recommended Action – Approve the purchase and installation of the Audible Signal at Center and High for a total of \$7,787.50.

Item 7D: 2021 Application for Liquid Fuels Funds

The Borough needs to make its annual application to Cambria County for an allocation of the County Liquid Fuels Tax Fund. The money received will be put towards our paving projects.

Recommended Action – Approve the request to Cambria County for an allocation of County Liquid Fuels Tax Fund.

8. ADMINISTRATION COMMITTEE

Houser, Jacoby & Kuhar

Item 8A: Pension Plan Chief Administrative Officer

The Pension plan requires the appointment of a Chief Administrative Officer, which as defined in the plan, is the person designated by Council who has the primary responsibility for the execution of the administrative affairs for the Plan.

Recommended Action – Appoint the Borough Manager as the Chief Administrative Officer of all Borough Pension Plans.

Item 8B: Pension Plan Financial Administration

The Borough adopted a Defined Contribution Plan for all new hires effective 1-1-2021. Staff has discussed the set-up of said plan with the auditors of our current plans and they referred us to the financial advisors of said plans. Borough Staff received a proposal from Empower Retirement for the administration of the Borough of Ebensburg 457 (b) Plan and the startup of the new 401(a) Plan.

The Plan would cost the Borough \$3,800 per year to be billed quarterly. There is also an asset-based fee that is 1.4% annually on all assets to be deducted from Participant Accounts Quarterly. The fees are slightly higher than Ameriserv (1.0%), but this plan allows for participants to choose their investments. Furthermore, Randy Seymour would provide some guidance should the employees want it and all information to their assets can be viewed by the participants electronically.

Recommended Action – Approve the Agreement with Empower Retirement

Item 8C: Part-time Employees

Skylar Bloom, Olivia Griffith and Ben Young have been hired as office assistants to work at the YPPC front desk. They will replace other employees who will be leaving. Also, Jewel Sikora has been hired as an additional lifeguard.

Recommended Action – Make it a matter of record that the persons listed above have been hired to the respective positions as office assistants and lifeguard at the rate of \$8.50/hr.

9. DIVERSITY COMMITTEE

May, Kuhar & Houser

10. GENERAL BUSINESS

* Item 10A: Minutes of Previous Meeting(s)

The minutes of the April 26, 2021 regular meeting are presented for Council review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

* Item 10B: Financial Statement

The financial statement and quarterly transfers for April 2021 is presented for approval.

Recommended Action – Approve the April 2021 financial statement and quarterly transfers.

* Item 10C: Bills

A list of bills totaling \$418,910.83 is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

Item 10D: Airport

Bids are correctly being sought for the Rehabilitate Taxiways (A, B, C, D) and Apron project at the Ebensburg Airport. The project will involve pavement crack repair followed by a pavement overlay and the placement of shoulder backup material. A Pre-Bid Meeting is scheduled for Wednesday May 26, 2021 at 10 a.m. at the Airport. The bids are due and will be opened on Tuesday June 15, 2021 at 10 a.m. at the Ebensburg Borough Building. The design grant for this project was previously issued and is being paid at a 100% funding level with FAA funds through the CARES Act, i.e. no local match required. Based on discussions between L.R. Kimball and Mike Kolesar, PennDOT BOA, it is anticipated the construction funding will also be 100% FAA funds through the CARES Act, i.e. no local match required. Once bids are received, L.R. Kimball will review the bids and prepare a bid summary and a bid tabulation. After reviewing the bid results, L.R. Kimball will provide a Bid Recommendation Letter to the Borough to be considered at the June 27, 2021 meeting, as well as a grant request letter for the Borough's review and submission to the PennDOT Bureau of Aviation.

Recommended Action – No action required.

11. DEPARTMENT REPORTS

Item 11A: Police Department

Chief Wyland has submitted a written report on the police department's activities during the month.

Item 11B: Public Works Department

Public Works Director Jeff Evans has submitted a written report on the public works department's activities during the month.

Item 11C: Community Development

Community Development Director Danae Koss has submitted a written report on the community development department's activities during the month.

Item 11D: Recreation Department

Recreation Director Dirk Johnson has submitted a written report on the recreation department's activities during the month.

- * Item 11E: Codes Enforcement
A monthly codes enforcement report was forwarded to Council.
- * Item 11F: Ebensburg Municipal Authority
A copy of the minutes of the last municipal authority meeting is included in Council's packet.
- * Item 11G: Ebensburg Planning Commission – No activity
- * Item 11H: Ebensburg Zoning Board

12. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

13. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda.

14. EXECUTIVE SESSION

15. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Borough Council regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.