



Ebersburg Municipal Authority Meeting
Monday, November 20, 2023
4:00 p.m.

Authority Members
Gerald McMullen, Chair
Eric Rummel, V-Chairman
Renee Martin-Nagle, S/T
Heather Abbs
Randy Seymour

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Manager
Kelly Cook

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS

Members of the public are invited to comment at this time on any item appearing on the agenda.

2. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Authority request specific items to be removed for separate action.

Item 10A: Consideration of motion to approve the minutes of the October 2023 regular monthly meeting.

Item 10B: Consideration of motion to approve the Financial Statement for October 2023.

Item 10C: Consideration of motion to approve payment of bills for November 2023.

Recommended Action – Approve the consent agenda.

3. APPOINTMENTS TO ADDRESS AUTHORITY

4. CONSIDERATION OF ANY MOTION(S) TO AMEND AGENDA

5. INFRAMARK

Item 5A: Report from Inframark on Wastewater Treatment Plant Operations

Mike Montgomery will provide his report on projects and activities at the wastewater plant.

Recommended Action – No action required.

Item 5B: Report from Inframark on Water Treatment Plant Operations

Luke Byrne will provide his report on projects and activities at the water plant.

Recommended Action – No action required.

6. OPERATIONS & MAINTENANCE REPORT

Josh Surkovich will report on the public works department's activities during the month.

Recommended Action – No action required

7. SOLICITOR

Item 7A: Professional Services Agreements:

1. Consideration of Motion to Approve the PENNVEST Project Legal Services Agreement for the EMA Solicitor - Attorney C. J. Webb.
 - a. Phase 1 Waterline Replacement in the amount of \$41,750
 - b. Lead Service Line Replacement in the amount of \$16,000.
2. Consideration of Motion to Approve the PENNVEST Project Legal Services Agreement for the Ebensburg Borough Solicitor - Attorney Matt Gribler..
 - a. Phase 1 Waterline Replacement in the amount of \$20,000.
 - b. Lead Service Line Replacement in the amount of \$10,000.

Recommended Action- Approve the Professional Service Agreements of C.J. Webb and Matt Gribler.

8. ENGINEER

The Engineer will review those items contained in the report.

Item 8A: Manor Drive- Lovell Project:

The contractor has requested pay estimate #4 for consideration. The quantities within the estimate have been verified by Stiffler-McGraw.

Recommended Action – Approve the payment request of Continental Construction in the amount of \$295,067.43.

9. OLD BUSINESS

10. GENERAL BUSINESS

- * Item 10A: Minutes of Previous Meeting(s)
The minutes of the previous meeting(s) are presented for review and approval.

Recommended Action – Approve the minutes of the previous meeting(s).

- * Item 10B: Financial Statement
The financial statement for October 2023 is submitted for approval.

Recommended Action – Approve the financial statement.

- * Item 10C: Bills
A list of bills totaling \$177,951.54 for November is submitted for approval.

Recommended Action – Approve payment of the bills as submitted.

- Item 10D: **Operating Agreement between the Borough and Municipal Authority-** An agreement exists between the two parties that sets a compensation for the Authority to pay the Borough for administrative support. The agreement allows for the adjustment of the compensation through a resolution by both parties. The current cost is \$201,000/ year and Staff recommends an increase of 10% to \$221,100 annually. The rate has not changed since 2017 but due to increased costs and expenditures, an adjustment is necessary and appropriate.

Recommended Action – Approve Joint Resolution #2023-1 governing the administrative support to the Authority and increasing the rate to \$221,100 annually.

Item 10E: 2021 Budget & Rates

Last month the Authority received and accepted a funding offer from PennVest for Phase I of Waterline Replacement for Ebensburg. The Authority will need \$280,000 a year to go towards that debt service. Current rates need to go from a base rate of \$70.25 to \$85.75 and \$8.50/1000 over to \$10.50/1000.

Recommended Action – Approve a water rate adjustment from a base rate of \$70.25 to 85.75 bi-monthly and in the usage from \$8.50 per 1,000 to \$10.50 per 1,000 bi-monthly, effective January 1, 2024.

11. MEDIA COMMENTS/QUESTIONS

Representatives of the media are invited to comment and ask questions at this time on any issues, whether or not on the agenda.

12. PUBLIC COMMENTS

13. EXECUTIVE SESSION

Executive session will be held to receive advice from counsel.

14. ADJOURNMENT

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday before each regularly scheduled meeting at the Borough office, located at 300 West High Street, Ebensburg, Pa. Any documents subject to disclosure that are provided to members of the Authority regarding any item on this agenda are available for public inspection at the Borough office or at www.ebensburgpa.com.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Borough office (814) 472-8780 or eburg@ebensburgpa.com. Notification 48-hours before the meeting will enable the Borough to make reasonable arrangements to ensure accessibility to this meeting.