

APPLICATION CONTINUED....

REQUIRED: Sales Tax ID# _____

Event participation _____ yrs.

Detailed description of items you will be selling:

Special Requests*:

**Please note: The committee makes every attempt to satisfy all needs, but cannot make any guarantees.*

HOLD HARMLESS AGREEMENT AND PHOTO RELEASE - Exhibitor releases and holds harmless the facility that is being used, sponsors, owners, managers, agents, volunteers, volunteers and employees of PotatoFest, the Borough of Ebensburg, the County of Cambria and Ebensburg Main Street Partnership from all responsibility, personal liability, loss or damage, theft, fire, loss of life, personal injury and/or damage to property that may arise or occur to exhibitor, his employees, agents, servants, associates, goods, property or public and from any conditions whatsoever that may arise while the premises are in use, during show hours or when closed after show hours. The PotatoFest committee reserves the right to accept or reject any applications. We reserve the right to remove exhibitor and exhibits if agreements or rules are not complied with and whose conduct is not acceptable. Misrepresentation on part of exhibitor in any form will result in cancellation of space and total loss of fee. Entry constitutes an agreement that exhibitor and his representative take no legal action against any of the above. By signing below, I hereby grant my consent to use my photograph, whether still or in motion, for use in editorial, promotion, business, or any other purpose. Ebensburg Borough may exercise its rights in any way it sees fit for production, advertising, or other purposes. This agreement entered into, in accordance with the laws of the Commonwealth of Pennsylvania.

Signature of Exhibitor _____

Date: _____

**Return to: PotatoFest,
300 W. High Street, Ebensburg, PA 15931**



PotatoFest
300 West High Street
Ebensburg, PA 15931



SEPTEMBER 28, 2024

VENDOR APPLICATION

DEADLINE: AUGUST 2, 2024

WWW.POTATOFEST.COM

REQUIREMENTS

ALL VENDORS MUST....

- Sell something!** No promotional booths will be allowed. Exceptions will be made ONLY for Event Sponsors.
- Use a 10' x 10' tent.** Vendors purchasing two spaces may use a 10' x 20' tent. Sides for tents are not required, but strongly encouraged.
- Secure their own tent.** Vendors must provide tie downs and/or sandbags for safety reasons.
- Provide their own tables and chairs.** These are not provided.
- Remove their own trash.** Vendors will be charged a **\$50.00 clean-up fee** for any trash left behind.
- Be set-up** by 8:00 am and remain until the event concludes at 5:00 pm.
- Occupy** their booth at ALL times!
- Purchase electricity**, if it is needed. There are limited locations where electricity is provided and will be reserved on a first-come, first-served basis. See rates on application.
- Supply your own extension cords**, if purchasing electricity. All cords must be 150 ft. or longer and be **covered** with a mat/carpet.
- Treat volunteers with kindness & respect** - If they are not, vendors will not be welcomed back.

ATTENTION ALL VENDORS!

- Enclose TWO non-returnable photos of your products or email photos to: dkoss@ebensburgpa.com
- Enclose or send certificate of liability, if applicable.

All applications are reviewed monthly by an approval committee. You will be notified of acceptance or denial VIA EMAIL, and all applications are accepted at the discretion of the committee. No changing or swapping of spaces or misrepresentation of an applicant will not be tolerated. Failure to follow all requirements or notify committee of a cancellation in advance will affect future participation.

***Please note:** No one is guaranteed the same space as they had in previous years.

Social Media Event Listing - Vendors are asked NOT to set up an event called "PotatoFest" on social media unless it specifically includes your business name. For example "ABC Company at PotatoFest" is acceptable.

FEE PER 10' x 10' SPACE



Crafters	\$90.00
Food/Baked Goods (For-Profit)	\$175.00
Food/Baked Goods (Non-Profit)	\$125.00
Non-Profit	\$80.00
Collectible/Resale Vendors	\$110.00
Electricity (per 110 hook-up) 110 hook-up = 3 crock pots OR 2 roasters. Vendors who do not order the appropriate # of hook ups may NOT be permitted to participate in future years. Onsite additions will NOT be permitted.	\$25/110 \$40/(2)110 \$75/220v

NO REFUNDS AFTER: AUGUST 2, 2024

SET-UP: Sat., September 28, 6:30 - 8:00 am

TEAR DOWN: Sat., September 28, 5:00 - 6:00 pm

- **VENDORS WILL NOT BE ALLOWED TO SET-UP THE DAY BEFORE THE EVENT.** Some exceptions may be made for vendors located in Memorial Park.
- **ALL VEHICLES MUST BE REMOVED FROM STREETS BY 8:00 AM.**
- **VENDORS WILL HAVE 20 MINUTES TO UNLOAD THEIR VEHICLES.** BOOTHS CAN BE SET-UP AFTER THE VEHICLE IS REMOVED FROM THE STREET. *EVENT VOLUNTEERS ARE AVAILABLE TO HELP YOU UNLOAD, JUST ASK!*
- **NO VEHICLES ARE PERMITTED TO PULL INTO MEMORIAL PARK TO UNLOAD.**

All PotatoFest logos have been trademarked. You must have prior approval from the Ebensburg Main Street Partnership to use any of the trademarked logos or a fee will be assessed.

The PotatoFest Committee has the right to remove any vendor selling items that could be used as a weapon and/or are not the same items submitted on their original application.

The PotatoFest Committee will be judging crafts and displays during the festival. If a booth doesn't meet committee standards, vendors may not be permitted to return. Please be sure your booth's appearance is attractive and professional.

2024 POTATOFEST APPLICATION

Applicant **MUST** complete entire form and **sign the reverse** in order to be processed.

Business _____

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____

Email _____

Website _____

Check all that apply:

- Crafter
- Food/Non-Profit Food
- Non-Profit
- Collectible/Resale
- Electricity*

Quantity	Price / Space
	\$90.00
	\$175/\$125
	\$80.00
	\$110.00
	\$25/\$40/\$75

*110 hook-up = 3 crock pots or 2 roasters =
(1) \$25 or (2) \$40 or 220v hook-up = \$75

- I am bringing a generator*

*Generators are NOT permitted in Penn Eben or Memorial Park.

*All generators MUST have 150 ft. cord and cord must be covered with a mat/carpet.

TOTAL: _____

Method of Payment:

- Check # _____
- Payment made online Enclosed

Checks made payable to: EMP

Pay online at: www.potatofest.com

PLEASE READ AND SIGN REVERSE BEFORE MAILING

—OVER—